

Courses on Human Values and professional ethics

LIST AND CONTENT OF PAPERS AND COURSES

- A. Commerce**
- B. Economics**
- C. English**
- D. Environmental Studies**
- E. Hindi**
- F. History**
- G. Music**
- H. Philosophy**
- I. Political Science**

A. Commerce

Papers Encouraging Human Values and Professional Ethics

B COM(H)

1 BUSINESS LAW(i) - Professional Ethics

**B.Com. (Hons.): Semester - I
Paper BCH 1.3: BUSINESS LAWS**

Duration: 3 hrs.

Objective: To impart basic knowledge of the important business laws along with relevant case laws.

Unit I: The Indian Contract Act, 1872

- a) Contract – meaning, characteristics and kinds
- b) Essentials of valid contract - Offer and acceptance, consideration, contractual capacity, free consent, legality of objects.
- c) Void agreements
- d) Discharge of contract – modes of discharge including breach and its remedies.
- e) Contingent contracts
- f) Quasi – contracts
- g) Contract of Indemnity and Guarantee
- h) Contract of Bailment
- i) Contract of Agency

Unit II: The Sale of Goods Act, 1930

- a) Contract of sale, meaning and difference between sale and agreement to sell.
- b) Conditions and warranties
- c) Transfer of ownership in goods including sale by non-owners
- d) Performance of contract of sale
- e) Unpaid seller – meaning and rights of an unpaid seller against the goods and the buyer.

Unit III: The Limited Liability Partnership Act, 2008

- a) Salient Features of LLP
- b) Difference between LLP and Partnership, LLP and Company
- c) LLP Agreement
- d) Nature of LLP
- e) Partners and Designated Partners
- f) Incorporation Document
- g) Incorporation by Registration, Registered office of LLP and change therein
- h) Change of name
- i) Partners and their Relations
- j) Extent and limitation of liability of LLP and partners
- k) Whistle blowing
- l) Taxation of LLP
- m) Conversion of LLP
- n) Winding up and dissolution

Unit IV: The Information Technology Act 2000

- a) Definitions under the Act
- b) Digital signature

- c) Electronic governance
- d) Attribution, acknowledgement and dispatch of electronic records
- e) Regulation of certifying authorities
- f) Digital signatures certificates
- g) Duties of subscribers
- h) Penalties and adjudication
- i) Appellate Tribunal
- j) Offences

Suggested Readings:

1. Lee Reach, *Business Laws*, Oxford University Press, UK.
2. Singh, Avtar, *The Principles of Mercantile Law*, Eastern Book Company, Lucknow.
3. Tulsian, P.C., *Business Law*, Tata McGraw Hill, New Delhi.
4. Sharma, J.P., and Kanolija, Sunaina, *Business Laws*, Ane Books Pvt. Ltd., New Delhi.
5. Chadha, P.R., *Business Law*, Galgotia Publishing Company, New Delhi
6. Maheshwari & Maheshwari, *Business Law*, National Publishing House, New Delhi.
7. *Information Technology Rules 2000 with Information Technology Act 2000*, Taxmann Publications Pvt. Ltd., New Delhi.

Note: Latest edition of text books may be used.

2 HUMAN RESOURCE MANAGEMENT(iii) - Human ethics

B.Com (Hons.) CBCS

Department of Commerce, University of Delhi, Delhi

B.Com. (Hons.): Semester - III
Paper BCH 3.1: HUMAN RESOURCE MANAGEMENT

Duration: 3 hrs.

Objective: To acquaint students with the techniques and principles to manage human resource of an organisation.

Unit I: Human Resource Management

Concept and functions; Role, status and competencies of HR manager; HR policies; Evolution of HRM; Emerging challenges of human resource management - Workforce diversity, empowerment, downsizing, VRS, work life balance.

Unit II: Acquisition of Human Resource

Human resource planning- Quantitative and qualitative dimensions; Job analysis – Job description and job specification; Recruitment – concept and sources; Selection – concept and process; Test and interview; Placement, induction and socialization; Retention.

Unit III: Training and Development

Concept and importance; Role specific and competency based training; Training and development methods – Apprenticeship, understudy, job rotation, vestibule training, case study, role playing, sensitivity training, In-basket, management games, conferences and seminars, coaching and mentoring, management development programs; Training process outsourcing.

Unit IV: Performance Appraisal and Compensation Management

Performance appraisal- Nature, objectives and process; Performance management; Methods of performance appraisal; Potential appraisal; Employee counselling; Job changes - Transfers and promotions, Human resource audit; Compensation - Concept and policies, Base and supplementary compensation; Individual, group and organization incentive plans; Fringe benefits; Performance linked compensation; Employee stock option; Pay band compensation system; Job evaluation.

Unit V: Maintenance of employees and Emerging Horizons of HRM

Employee health and safety; Employee welfare; Social security (excluding legal provisions); Employer-employee relations- An overview; Grievance handling and redressal; Industrial disputes: Causes and settlement machinery; e-HRM; Human Resource Information System and e-HRM; Impact of HRM practices on organisational performance; HR audit, Contemporary issues in human resource management.

Suggested Readings

1. Mondy, A. W., and Noe, R. M. *Human Resource Management*. Pearson Education.
2. Decenzo, D.A., and Robbins, S. P. *Fundamentals of Human Resource Management*. Wiley, India.
3. Dessler, G., and Varkkey, B. *Human Resource Management*. Pearson Education, Delhi.

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B.Com (Hons.) CBCS

Department of Commerce, University of Delhi, Delhi

4. Chhabra, T.N. *Human Resource Management*. Dhanpat Rai & Co., Delhi.
5. Aswathappa, K. *Human Resource Management*. Tata McGraw-Hill, New Delhi.
6. French, W. L. *Human Resource Management*. Houghton Mifflin, Boston.
7. Gupta, C.B. *Human Resource Management*. Sultan Chand & Sons, Delhi.
8. Rao, V. S. P. *Human Resource Management: Text and Cases*. Excel Books.

Note: Latest edition of text books may be used.

3 CORPORATE LAW(ii)–Professional ethics

B.Com (Hons.) CBCS

Department of Commerce, University of Delhi, Delhi

B.Com. (Hons.): Semester - II
Paper BCH 2.3: CORPORATE LAWS

Duration: 3 hrs.

Objective: To impart basic knowledge of the provisions of the Companies Act 2013 and the Depositories Act, 1996. Case studies involving issues in corporate laws are required to be discussed.

Unit I: Introduction

Administration of Company Law [including National Company Law Tribunal (NCLT), Appellate Tribunal (NCLAT), Special Courts]; characteristics of a company; common seal; lifting of corporate veil; types of companies including private and public company, government company, foreign company, one person company, small company, associate company, dormant company, producer company; association not for profit; illegal association; formation of company; promoters and their legal position, pre incorporation contract and provisional contracts; on-line registration of a company.

Unit II: Documents

Memorandum of association and its alteration, articles of association and its alteration, doctrine of constructive notice and indoor management, prospectus, shelf prospectus and red herring prospectus, misstatement in a prospectus; GDR; book building; issue, allotment and forfeiture of shares, calls on shares; public offer and private placement; issue of sweat capital; employee stock options; issue of bonus shares; transmission of shares, buyback and provisions, regarding buyback; share certificate; D-Mat system; Membership of a company.

Unit III: Management and Meetings

Classification of directors, additional, alternate and adhoc director; women directors, independent director, small shareholders' director; director identity number (DIN); appointment, who can appoint a director, disqualifications, removal of directors; legal position, powers and duties; key managerial personnel, managing director, manager; meetings of shareholders and board; types of meeting, convening and conduct of meetings, requisites of a valid meeting; postal ballot, meeting through video conferencing, e-voting; committees of board of directors – audit committee, nomination and remuneration committee, stakeholders relationship committee, corporate social responsibility committee; prohibition of insider trading.

Unit IV: Dividends, Accounts, Audit

Provisions relating to payment of dividend, provisions relating to books of account, provisions relating to audit, auditors' appointment, rotation of auditors, auditors' report, secretarial standards and secretarial audit; on-line filing of documents, winding up - concept and modes of winding up.

Unit V: The Depositories Act 1996

Definitions; rights and obligations of depositories; participants, issuers and beneficial owners; inquiry and inspections, penalties.

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B.Com (Hons.) CBCS

Department of Commerce, University of Delhi, Delhi

Suggested Readings:

1. Hicks, Andrew & Goo S.H. *Cases and Material on Company Law*. Oxford University Press
2. Gowar, LCB. *Principles of Modern Company Law*. Stevens & Sons, London.
3. Majumdar, A.K., and Kapoor, G.K. *Company Law and Practice*. Taxmann, New Delhi
4. Hannigan, Brenda. *Company Law*. Oxford University Press, U.K.
5. Sharma, J.P. *An Easy Approach to Corporate Laws*. Ane Books Pvt. Ltd., New Delhi
1. Ramaiya, *A Guide to Companies Act*. LexisNexis Buttersworth wadhwa.
6. Kannal, S., & Sovrirajan, V.S. *Company Law Procedure*. Taxman's Allied Services (P) Ltd., New Delhi.
7. Singh, Harpal, *Indian Company Law*. Galgotia Publishing, Delhi.
8. *Companies Act and Corporate Laws*. Bharat Law House Pvt Ltd, New Delhi
9. The Depositories Act, 1996

Note: Latest edition of text books may be used.

4 AUDITING AND CORPORATE GOVERNANCE(vi) – Professional ethics

B.Com (Hons.) CBCS

Department of Commerce, University of Delhi, Delhi

B.Com. (Hons.): Semester - VI
Paper BCH 6.1- AUDITING AND CORPORATE GOVERNANCE

Duration: 3 hrs.

Objective: To provide knowledge of auditing principles, procedures and techniques in accordance with current legal requirements and professional standards.

Unit I: Auditing

Basic Principles and Techniques; Classification of Audit, Audit Planning, Internal Control – Internal Check and Internal Audit; Audit Procedure – Vouching and verification of Assets & Liabilities; Company Auditor- Qualifications and disqualifications, Appointment, Rotation, Removal, Remuneration, Rights and Duties; Auditor's Report- Contents and Types, Liabilities of Statutory Auditors under the Companies Act 2013
Special Areas of Audit; Cost audit, Tax audit and Management audit; Recent Trends in Auditing; Basic considerations of audit in EDP Environment; Relevant Auditing and Assurance Standards (AASs).

Unit II: Corporate Governance

Meaning, Theories, Models and Benefits of Corporate Governance; Politics and Governance; Board Committees and their Functions; Insider Trading; Rating Agencies; Green Governance/ E-governance; Clause 49 of Listing Agreement; Corporate Governance in Public Sector Undertakings; Corporate Funding of Political Parties; Class Action; Whistle Blowing; Shareholders Activism.

Unit III: Major Corporate Governance Failures

BCCI (UK), Maxwell Communication (UK), Enron (USA), World.Com (USA), Andersen Worldwide (USA), Vivendi (France), Harshad Mehta Scam, Satyam Computer Services Ltd, and Kingfisher Airlines; Common Governance Problems Noticed in various Corporate Failures; Codes and Standards on Corporate Governance; Initiatives in India.

Unit IV: Business Ethics

Morality and Ethics; Business Values and Ethics; Various Approaches to Business Ethics; Ethical Theories; Ethical Governance; Corporate Ethics; CSR – Extension Of Business Ethics; Benefits of Adopting Ethics in Business; Ethics Programme; Code of Ethics; Ethics Committee

Unit V: Corporate Social Responsibility (CSR)

Corporate Philanthropy, Meaning of CSR, CSR and CR, CSR and Corporate Sustainability, CSR and Business Ethics, CSR and Corporate Governance, Environmental Aspect of CSR, CSR provision under the Companies Act 2013, CSR Committees, CSR Models, Drivers of CSR, Codes and Standards on CSR, Global Reporting Initiatives, ISO 26000

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B.Com (Hons.) CBCS

Department of Commerce, University of Delhi, Delhi

Suggested Readings:

1. Institute of Chartered Accountants of India, *Auditing and Assurance Standards*, ICAI, New Delhi.
2. Relevant Publications of ICAI on *Auditing (CARO)*.
3. Gupta, KamaL., and Arora, Ashok. *Fundamentals of Auditing*. Tata Mc-Graw Hill Publishing Co. Ltd., New Delhi.
4. Ghatalia, S.V., *Practical Auditing*, Allied Publishers Private Ltd., New Delhi.
5. Singh, A. K., and Gupta, Lovleen. *Auditing Theory and Practice*. Galgotia Publishing Company.
6. Mallin, Christine A. *Corporate Governance (Indian Edition)*. Oxford University Press, New Delhi.
7. Rani, Geeta D., and Mishra, R.K. *Corporate Governance- Theory and Practice*, Excel Books, New Delhi.
8. Tricker, Bob. *Corporate Governance-Principles, Policies, and Practice (Indian Edition)*, Oxford University Press, New Delhi.
9. Sharma, J.P. *Corporate Governance, Business Ethics, and CSR*. Ane Books Pvt Ltd, New Delhi.

Note: Latest edition of text books may be used.

5 FINANCIAL REPORTING AND ANALYSIS(vi) – Professional ethics

B.Com (Hons.) CBCS

Department of Commerce, University of Delhi

B.Com. (Hons.): Semester - VI

Paper: BCH-6.4 DSE Group B (b): FINANCIAL REPORTING AND ANALYSIS

Duration: 3 hrs.

Objective: To gain ability to understand, analyse and interpret the basic framework of financial reporting.

Unit I: Basics of Financial Reporting

Purpose of financial reporting, users of financial reports, conceptual framework for financial reporting.

Unit II: Understanding Financial Statements

Structure of Financial Statements: Introduction, Statement of Financial Position (Balance Sheet), Statement of Earnings (Income Statement), and Statement of Cash Flows (Cash Flow Statement).

Additional disclosure statements: Need for Additional Statements, Auditor's Report, Director's Report, Electronic Dissemination, Corporate Governance.

Unit III: Elements of Financial Statements

Inventories, Receivables, Assets (Fixed Tangible, Intangible), Leases, Revenue, Income-Tax, Retained Earnings.

Unit IV: Analysis & Interpretation of Financial Statements

Ratio Analysis – Liquidity, Solvency, Activity & Profitability Analysis, Comparative & Common Size Analysis (Vertical & Horizontal Analysis), Financial Statement Variation by Type of Industry

Expanded Analysis: Financial Ratios used in Annual Reports, Management's use of financial analysis, Graphing Financial Information

Unit V: Accounting Standards in India & IFRS- Basic Framework.

Suggested Readings:

1. Lal, Jawahar. *Corporate Financial Reporting: Theory & Practice*. Taxmann Applied Services, New Delhi.
2. Raiyani, J. R., and Lodha, G. *International Financial Reporting Standard (IFRS) and Indian Accounting Practices*. New Century Publications.
3. Singh, N. T., and Agarwal, P. *Corporate Financial Reporting in India*. Raj Publishing, Jaipur.
4. Hennie, V. G. *International Financial Reporting Standards: A practical guide*. Washington: World Bank.
5. Alexander, D., Britton, A., and Jorissen, A. *Global Financial Reporting and Analysis*. Cengage Learning, Indian edition.

Note: Latest edition of text book may be used.

BCOM PROGRAMME

1 COMPANY LAW(iii) – Professional ethics

**B.Com.: Semester III
Paper BC 3.1: Company Law**

Duration: 3 hrs.

Objective: The objective of the course is to impart basic knowledge of the provisions of the Companies Act 2013. Case studies involving issues in company laws are required to be discussed.

Contents**Unit I: Introduction**

Characteristics of a company; lifting of corporate veil; types of companies including one person company, small company, associate company, dormant company, producer company; association not for profit; illegal association; formation of company, promoters and their legal position, pre incorporation contract and provisional contracts; on-line registration of a company.

Unit II: Documents

Memorandum of association and its alteration, articles of association and its alteration, doctrines of constructive notice and indoor management, prospectus, shelf prospectus and red herring prospectus, misstatement in a prospectus; issue, allotment and forfeiture of shares, calls on shares; issue of sweat capital; employee stock options; issue of bonus shares; transfer and transmission of shares, buyback; share certificate; D-Mat system.

Unit III: Management

Classification of directors, director identity number (DIN); appointment, removal of directors; legal positions, powers and duties; key managerial personnel, managing director, manager; committees of board of directors – audit committee, nomination and remuneration committee, stakeholders relationship committee, corporate social responsibility committee; prohibition of insider trading.

Unit IV: Company Meetings

Meetings of shareholders and board; types of meeting, convening and conduct of meetings, requisites of a valid meeting- notice, agenda, chairman, quorum, proxy, resolutions, minutes; postal ballot, meeting through video conferencing, e-voting.

Unit V: Dividends and Audit

Provisions relating to payment of dividend, provisions relating to books of account, provisions relating to audit, auditors' appointment, rotation of auditors, auditors' report, secretarial standards and secretarial audit; on-line filing of documents.

Unit IV: Winding Up

Concept and modes of winding up, Liquidator, National Company Law Tribunal (NCLT), Appellate Tribunal (NCLAT), Special Courts.

Suggested Readings:

1. Sharma, J.P. *An Easy Approach to Corporate Laws*, New Delhi: Ane Books Pvt. Ltd.
2. Gowar, LCB. *Principles of Modern company Law*, London: Stevens & Sons.
3. Hannigan, Brenda. *Company Law*, U.K.: Oxford University Press.
4. Kuchhal, M C. *Corporate Laws*, New Delhi: Shri Mahaveer Book Depot.
5. Ramaiya. *A Guide to Companies Act*, LexisNexis, Wadhwa and Buttersworth.
6. Karnal, S., & Sovrirajan, V.S. *Company Law Procedure*, New Delhi: Taxman's Allied Services (P) Ltd.
7. Singh, Harpal. *Indian Company Law*, Delhi: Galgotia Publishing.
8. *Companies Act and Corporate Laws*, New Delhi: Bharat Law House Pvt Ltd.

Note: Latest edition of text books may be used.

2 CYBER CRIMES AND LAWS(iii) – Profesional ethics

**B. Com.: Semester III
Paper BC3.4 (b): Cyber Crimes and Laws**

Duration: 2 hrs

Objective: This paper intends to create an understanding towards the cyber crimes and to familiarize students with the application of cyber laws in general.

Contents

Unit I: Cyber Crimes

Introduction- Computer crime and cyber crimes; Distinction between cyber crime and conventional crimes; cyber forensic; Kinds of cyber crimes- cyber stalking, cyber terrorism, forgery and fraud, crime related to IPRs, computer vandalism; Privacy of online data; Cyber Jurisdiction; Copyright issues; a Domain name dispute etc.

Unit II: Definition and Terminology (Information Technology Act, 2000)

Concept of Internet, Internet Governance, E-Contract, E-Forms, Encryption, Data Security, Access, Addressee, Adjudicating Officer, Affixing Digital Signatures, Appropriate Government Certifying Authority, Certification Practice Statement, Computer, Computer Network, Computer Resource, Computer System, Cyber Appellate Tribunal, Data, Digital Signature, Electronic Form, Electronic Record, Information, Intermediary, Key Pair, Originator, Public Key, Secure System, Verifier Subscriber as defined in the Information Technology Act, 2000.

Unit III: Electronic Records

Authentication of Electronic Records; Legal Recognition of Electronic Records; Legal Recognition of Digital Signatures; Use of Electronic Records and Digital Signatures in Government and its Agencies; Retention of Electronic Records; Attribution, Acknowledgement and Dispatch of Electronic Record; Secure Electronic Records and Digital Signatures.

Unit IV: Regulatory Framework

Regulation of Certifying Authorities; Appointment and Functions of Controller; License to issue Digital Signatures Certificate; Renewal of License; Controller's Powers; Procedure to be Followed by Certifying Authority; Issue, Suspension and Revocation of Digital Signatures Certificate, Duties of Subscriber; Penalties and Adjudication; Appellate Tribunal; Offences.

Suggested Readings:

1. Efraim Turban, Jae Lee, King, David, and Chung, HM. *Electronic Commerce-A managerial Perspective*. Pearson Education
2. Joseph, P.T. *E-Commerce-An Indian Perspective*. PHI
3. Chaffey, Dave. *E-business and E-commerce Management*. Pearson Education.
4. Painttal, D. *Law of Information Technology* New Delhi: Taxmann Publications Pvt. Ltd.
5. Dietel, Harvey M., Dietel, Paul J., and Steinbuhler, Kate. *E-business and E-commerce for managers*. Pearson Education.

6. Brian, Craig. *Cyber Law: The Law of the Internet and Information Technology*. Pearson Education
7. Sharma J. P and Kanojia, Sunaina. *Cyber Laws*. New Delhi: Ane Books Pvt Ltd.
8. *Taxmann Publications Pvt. Ltd., New Delhi, Information Technology Rules 2000 & Cyber Regulations Appellate Tribunal Rules 2000 with Information Technology Act 2000.*

Note: Latest edition of text book may be used.

B.Com.: Semester V
Paper BC 5.1 (a): Human Resource Management

Duration: 3 hrs.

Objective: The objective of the course is to acquaint students with the techniques and principles to manage human resource of an organisation.

Contents

Unit I: Introduction

Concept and functions; Role, status and competencies of HR manager; Organization of HR Department; HR Policies; Evolution of HRM; Emerging challenges of human resource management like work diversity, downsizing, work life balance, etc.

Unit II: Acquisition of Human Resource

Human resource planning; Job analysis – job description and job specification; Recruitment – Sources; Selection – Concept and process; Testing and interview; Placement and induction.

Unit III: Training and Development

Concept and importance; Identifying training and development needs; Designing training program; Training and development methods – Apprenticeship, understudy, job rotation, vestibule training, role playing, sensitivity training, In-basket, management games, coaching and management development programs; Evaluating training effectiveness.

Unit IV: Performance Appraisal

Nature and objectives; Performance appraisal process; Methods of performance appraisal; Job transfers and promotions; Potential appraisal.

Unit V: Compensation and Maintenance of employees

Compensation - Concept and policies; Job evaluation; Methods of wage payments and incentives; Fringe benefits; Performance linked compensation; Employee health and safety; Employee welfare security (excluding legal provisions); Grievance handling and redressal.

Suggested Readings:

1. Decenzo, D.A. and Robbins, S. P. *Fundamentals of Human Resource Management*. India: Wiley.
2. Dessler, G. and Varkkey, B. *Human Resource Management*. Delhi: Pearson Education.
3. Chhabra, T.N. *Human Resource Management*. Delhi: Dhanpat Rai & Co.
4. Aswathappa K. *Human Resource Management*. New Delhi: Tata McGraw-Hill.
5. Gupta, C.B. *Human Resource Management*. Delhi: Sultan Chand & Sons.
6. Rao, V. S. P. *Human Resource Management: Text and Cases*. Excel Books.

Note: Latest edition of text books may be used.

4 AUDITING AND CORPORATE GOVERNANCE(v) – Professional ethics

B.Com CBCS

Department of Commerce, University of Delhi, Delhi

B.Com.: Semester V
Paper BC 5.1 (a): Human Resource Management

Duration: 3 hrs.

Objective: The objective of the course is to acquaint students with the techniques and principles to manage human resource of an organisation.

Contents

Unit I: Introduction

Concept and functions; Role, status and competencies of HR manager; Organization of HR Department; HR Policies; Evolution of HRM; Emerging challenges of human resource management like workforce diversity, downsizing, work life balance, etc.

Unit II: Acquisition of Human Resource

Human resource planning; Job analysis – job description and job specification; Recruitment – Concept and sources; Selection – Concept and process; Testing and interview; Placement and induction.

Unit III: Training and Development

Concept and importance; Identifying training and development needs; Designing training programmes; Training and development methods – Apprenticeship, understudy, job rotation, vestibule training, case study, role playing, sensitivity training, In-basket, management games, coaching and mentoring, management development programs; Evaluating training effectiveness.

Unit IV: Performance Appraisal

Nature and objectives; Performance appraisal process; Methods of performance appraisal; Job changes - transfers and promotions; Potential appraisal.

Unit V: Compensation and Maintenance of employees

Compensation - Concept and policies; Job evaluation; Methods of wage payments and incentive plans; Fringe benefits; Performance linked compensation; Employee health and safety; Employee welfare; Social security (excluding legal provisions); Grievance handling and redressal.

Suggested Readings:

1. Decenzo, D.A. and Robbins, S. P. *Fundamentals of Human Resource Management*. India: Wiley.
 2. Dessler, G. and Varkkey, B. *Human Resource Management*. Delhi: Pearson Education.
 3. Chhabra, T.N. *Human Resource Management*, Delhi: Dhanpat Rai & Co.
 4. Aswathappa K. *Human Resource Management*. New Delhi: Tata McGraw-Hill.
 5. Gupta, C.B. *Human Resource Management*. Delhi: Sultan Chand & Sons.
 6. Rao, V. S. P. *Human Resource Management: Text and Cases*. Excel Books.
- Note: Latest edition of text books may be used.

5 BUSINESS LAW(ii)– Professional ethics

**B.Com.: Semester II
Paper BC 2.2: Business Laws**

Duration: 3 hrs.

Objective: The objective of the course is to impart basic knowledge of the important business laws along with relevant case law.

Contents

Unit I: The Indian Contract Act, 1872

- a) Contract – meaning, characteristics and kinds
- b) Essentials of valid contract - Offer and acceptance, consideration, contractual capacity, free consent, legality of objects.
- c) Void agreements
- d) Discharge of contract – modes of discharge including breach and its remedies.
- e) Contingent contracts
- f) Quasi – contracts

Unit II: Special Contracts

- a) Contract of Indemnity and Guarantee
- b) Contract of Bailment and Pledge
- c) Contract of Agency

Unit III: The Sale of Goods Act, 1930

- a) Contract of sale, meaning and difference between sale and agreement to sell.
- b) Conditions and warranties
- c) Transfer of ownership in goods including sale by non-owners
- d) Performance of contract of sale
- e) Unpaid seller – meaning and rights of an unpaid seller against the goods and the buyer.
- f) Auction Sale

Unit IV: The Limited Liability Partnership Act, 2008

- a) Salient Features of LLP
- b) Difference between LLP and Partnership, LLP and Company
- c) LLP Agreement
- d) Nature of LLP
- e) Partners and Designated Partners
- f) Incorporation Document
- g) Incorporation by Registration, Registered office of LLP and change therein
- h) Change of name
- i) Partners and their Relations
- j) Extent and limitation of liability of LLP and partners
- k) Whistle blowing
- l) Taxation of LLP

m) Conversion of LLP

Unit VI: The Information Technology Act 2000

- a) Definitions under the Act
- b) Digital signature
- c) Electronic governance
- d) Attribution, acknowledgement and dispatch of electronic records
- e) Regulation of certifying authorities
- f) Digital signatures certificates
- g) Duties of subscribers
- h) Penalties and adjudication
- i) Appellate Tribunal
- j) Offences

Suggested Readings:

1. Sharma, J.P. and Kanojia, Sunaina. *Business Laws*, New Delhi: Ane Books Pvt. Ltd.
2. Sharma, J.P. and Kanojia, Sunaina. *Vyavsayik Samnyam*, Delhi University Hindi Cell.
3. Singh, Avtar. *The Principles of Mercantile Law*, Lucknow: Eastern Book Company.
4. Kuchhal, M C. *Business Laws*, New Delhi: Vikas Publishing House.
5. Tulsian, P.C. *Business Law*, New Delhi: Tata McGraw Hill.
6. Chadha, P R. *Business Law*, New Delhi: Galgotia Publishing Company.
7. Maheshwari & Maheshwari. *Business Law*, New Delhi: National Publishing House.
8. *Information Technology Rules 2000 with Information Technology Act 2000*, New Delhi: Taxmann Publications Pvt. Ltd.

Note: Latest edition of text books may be used.

BBE

1 ADVERTISING AND CONSUMER BEHAVIOUR(vi) – Professional ethics

Semester – V/VI

DSE-8

ELECTIVE PAPER NAME: ADVERTISING & CONSUMER BEHAVIOUR

UNIT 1: Foundations of Advertising

Types of advertising, Concept of IMC, functions of advertising, The Key Players– Advertiser, Media Advertising Agency, Vendors, target audience, regulatory bodies (Indian context).

UNIT 2: Planning and Strategy

Planning framework/outline, situation analysis, advertising objectives, DAGMAR, Facets Model of effective advertising. (Discussion and analysis of Indian advertisements to find out their likely objectives is recommended)

UNIT 3: Effective Advertising Message

The Big Idea and ROI (Relevance, Originality, Impact), creative message execution: appeals, form, tone, body copy, headlines, layout), brand bonding through emotional message execution, preparing Creative Brief. (Workshop on preparing a creative brief is recommended.)

UNIT 4: Effective Advertising Media

Media Plan, Media mix selection, Media objectives, Newer media options, Media budget. (Short group based exercises on allocating a hypothetical media budget of a client across different media recommended. Actual T.V. magazine and billboard costs may be used.)

UNIT 5: Consumer Personality

Theories of Personality, Personality and Consumer Diversity, Brand Personality, Self and Self Image, Virtual Personality. (Advertisement analysis and class discussion should be done)

UNIT 6: Consumer Perception and Learning

Dynamics of perception (Sensation, Absolute and Differential threshold, Subliminal perceptio, Perceptual selection, organization and interpretation), Consumer Imagery, elements of consumer learning behavioural learning theories (Classical, Instrumental, Observational), Cognitive Learning Theories (Information Processing and Involvement Theory).

UNIT 7: Consumer Attitude and Culture

Attitude Formation and Attitude Change Strategies, Needs and culture, Learning and culture (Symbolism, Enculturation and Acculturation, Ritual, Subcultures, Indian Core Values (Family focus, Society through conformity, happiness and adaptability, religion and spirituality).

Note: Teaching methodology must integrate concepts with discussions/activities, cases and advertisements in the Indian context. Group Project incorporating the practical aspects of course recommended.

Suggested Readings:

1. Advertising: Principles and Practice by William Wells, Sandra Moriarty, and John Burnett, 7th edition, Prentice Hall of India, 2007
2. Consumer Behaviour by Leon G. Schiffman & Leslie Lazar Kanuk, 8th ed., Pearson publications
3. Consumer Behaviour by Hawkins, Best and Coney, 9th ed, Tata McgrawHill.
4. Consumer Behaviour in Indian Perspective by Suja Nair, Himalya publishers.
5. Conceptual Issues in Consumer Behaviour by S Ramesh Kumar, Pearson Publication.
6. Saikat Banerjee, 2008, "Dimensions of Indian culture, core cultural values and marketing implications", Cross Cultural Management, Vol 15, Issue 4, p367-378. (Emerald Insight)
7. Advertising Management by JaishriJethwaney and Shruti Jain, Oxford University Press, 2006
8. Advertising and Integrated Marketing Communications ByKrut Shah, McGraw Hill Education India, 2014.

2 LEGAL ASPECTS OF BUSINESS(vi) –Professional ethics

8. Shapiro, Allen C., Multinational Financial Management, Prentice Hall India Pvt Ltd., New Delhi, 1995.

9. Apte, P. G., Multinational Financial Management, Tata-McGraw Hill, New Delhi, 1998.

Semester – VI

C-14

PAPER NAME: LEGAL ASPECTS OF BUSINESS

UNIT I: INDIAN CONTRACT ACT, 1872

Contract – meaning, essentials and kinds. Offer, Acceptance, Consideration-essentials and capacity of parties. Free consent, Modes of discharge of a contract, Remedies for breach of a contract.

UNIT II: THE SALE OF GOODS ACT, 1930

Meaning and essentials of Contract of Sale. Sale and Agreement to Sell, implied conditions. Warranties. Transfer of Property in Goods. Unpaid Seller and his Rights.

UNIT III: COMPANIES ACT, 2013

Company - meaning, kinds, formation of company- promotion, incorporation, on-line registration commencement of business. Memorandum of association, Articles of Association and Pre-Company Meetings and Resolutions. Winding up of a Company – Meaning and modes of winding up.

UNIT IV: CONSUMER PROTECTION ACT, 1986

Scope and applicability of the Act, Consumer - consumer of goods and consumer of services. Rights of consumer, Unfair and Restrictive Trade Practices. Complaint- meaning, relief available to a consumer. Consumer Protection Councils, Consumer Disputes Redressal Agencies - District Forum, State Commission and National Commission.

UNIT V: COMPETITION ACT, 2002

Scope and applicability of the Act, Definitions. Prohibition of certain agreements, abuse of dominant position and regulation of combinations. Competition Commission of India- Composition, powers and Competition Appellate Tribunal- Composition and powers. Appeal to Supreme Court.

UNIT VI: INTELLECTUAL PROPERTY RIGHTS

Patents Act, 1970- Objectives, meaning of Patent and Invention, Procedure for obtaining patent, Surrender and Revocation of patents

Trademarks Act, 1999- Purpose, meaning of a trademark, goods and service; Conditions for registration of trademark, procedure of registration, Effects of registration, Certification Trademarks

Designs Act, 2000 – Definition of Design and Article, registration of Designs, Copyright in designs, inspection and cancellation of registered designs, piracy of registered design

Note: The leading cases should be discussed at relevant places. Latest amendments to the Acts may be covered.

Suggested Readings:

1. Kuchhal, M.C. & Vivek Kuchhal, "Business Legislation for Management", Vikas Publishing, New Delhi.
2. Chadha, R., Chadha, S., "Corporate Laws", Mayur Paperbacks, New Delhi.

3. Bansal, V. and Arora, A., "Corporate Law", Vikas Publishing, House (P) Ltd., New Delhi.
 4. Kumar, A., "Corporate Laws", International Book House (P) Ltd.
 5. Gulshan, S.S." Business Law", Excel Books
 6. Bare Acts relating to the laws.
-

B. Economics

Environmental Economics

TOPIC WISE READINGS

All chapters below refer to Kolstad (2012). Entire chapter has to be covered except where sections to be skipped are specifically mentioned. The number of lectures suggested against each topic are indicative.

1. Introduction (approx. 9 lectures): What is environmental economics; review of micro economics and welfare economics.

Don Fullerton and Robert Stavins (1998). "How Economists See the Environment." *Nature*, Vol. 395, Oct 1, 1998, pp. 433-434.
[Reprinted as Chapter 1 in Stavins (2012).]

Chapter 1: Skip Section III which is to be done later in Topic 4.

Chapter 2

Chapter 3: Do Sections I, II, III (skip section III.B pp. 47-52) and IV.

Chapter 4

Supplementary Reading:

Perman et al. (2011). Chapters 3 and 4.

Overview of environmental problems in India [required]

Three Year Action Agenda (NITI Aayog, April 2017): Chapter 23 (Environment and Forests)

Economic Survey 2017-18 Volume 2, Chapter 5 p. 77-78 (Air Pollution in Delhi).

State of Environment Report: India 2009 (Ministry of Environment and Forests, Government of India, 2009): Chapter 2 (State and Trends of the Environment): Land, Air, Water, Biodiversity (p. 9 to 71).

Report to the People on Environment and Forests: 2010-11 ((Ministry of Environment and Forests, Government of India, 2011): Chapter 2 (State of the Environment) (p. 11-25).

2. The Theory of Externalities (approx. 5 lectures): Pareto optimality and market failure in the presence of externalities; property rights and the Coase theorem.

Chapter 5: Skip Section V (Pricing Public Goods and Bads)

Chapter 13: Do Section I only (Coase and the Assignment of Property Rights)

Supplementary Reading:

Ronald Coase "The Problem of Social Cost" [Reprinted as Chapter 2 in Stavins (2012).]

3. The Design and Implementation of Environmental Policy (approx. 17 lectures): Overview; Pigouvian taxes and effluent fees; tradable permits; choice between taxes and quotas under uncertainty; implementation of environmental policy.

- Chapter 1: Do Section III (Environmental Regulation)
- Chapter 11: Skip Sections II and VI
- Chapter 12: Do all sections
- Chapter 13: Do Sections II.A and II.B
- Chapter 14
- Chapter 15: Do Sections I and II (two typos on p. 303 – check with instructor)

Salvatore Di Falco (2012). "Economic Incentives for Pollution Control in Developing Countries: What Can We Learn from the Empirical Literature?" *Politique Agricola Internazionale (PAGRI)*. 2012, Vol. 2, No. 2, p. 7-24.

Supplementary Readings:

1. Perman et al. (2011). Chapter 6.
2. Allen Blackman and Winston Harrington (2000). "The Use of Economic Incentives in Developing Countries: Lessons From International Experience With Industrial Air Pollution." *Journal of Environment and Development*, Vol. 9, No.1, p. 5-44.
3. Michael Sandel (and replies to Sandel) "It's Immoral to Buy the Rights to Pollute" [Reprinted as Chapter 18 in Stavins (2012).]

4. International Environmental Problems (approx. 8 lectures): Trans-boundary environmental problems; economics of climate change; trade and environment.

- o Aldy, Joseph et al. "Designing Climate Mitigation Policy," *Journal of Economic Literature*, Vol. 48, No. 4 (December 2010), p. 903-934. [Re-printed in Stavins (2012).]
- o Richard Newell, William Pizer and Daniel Raimi (2013). "Carbon markets 15 years after Kyoto: Lessons learned, new challenges," *Journal of Economic Perspectives*, Vol. 27, No. 1, p. 123-46. ✓

Supplementary Readings:

1. Perman et al. (2011). Chapter 9 (p. 302-341).✓
2. *Economic Survey 2016-17 Volume 2, Chapter 5* Climate Change, Sustainable Development and Energy.

5. Measuring the Benefits of Environmental Improvements (approx. 14 lectures): Non-market values and measurement methods; risk assessment and perception.

- Chapter 7: Skip Section VI (Discrete Choice). Do all other sections.
- Chapter 8: Do p. 147 and Section IV (skip section IV.E).
- Chapter 10.

6. Sustainable Development (1 lecture): Concepts; measurement.

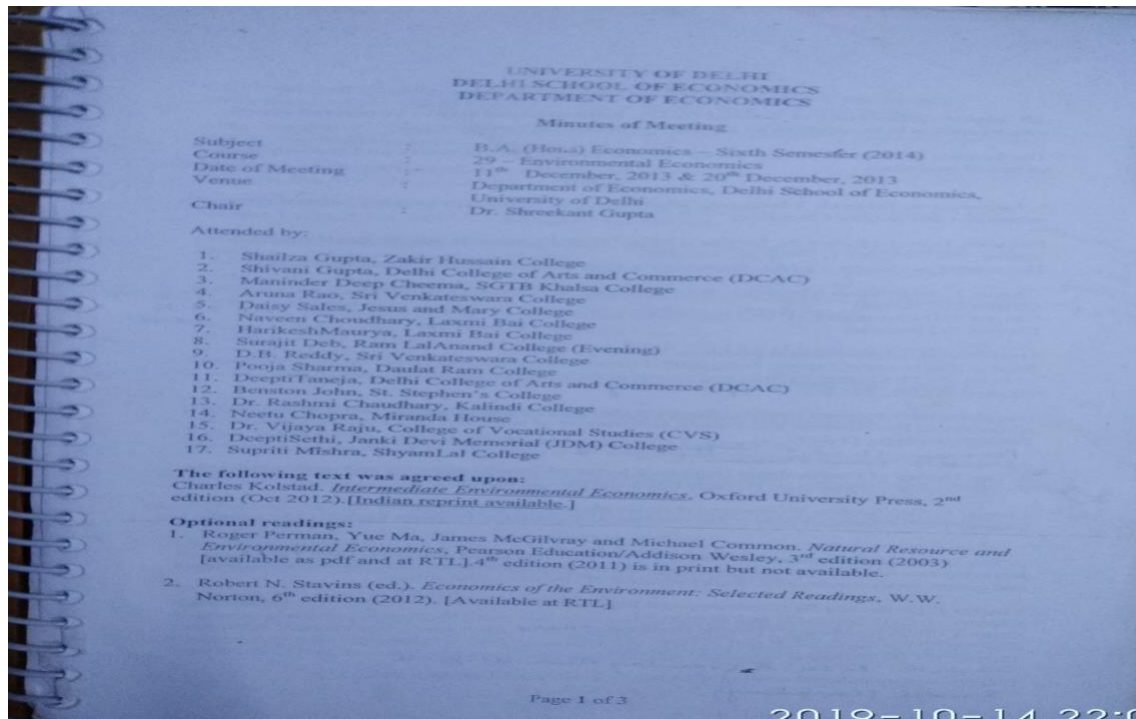
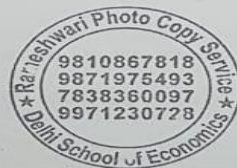
- o Geoffrey Heal (2012). "Reflections—Defining and Measuring Sustainability" *Review of Environmental Economics and Policy* Vol. 6, No. 1 (winter 2012), p. 147-163.

Supplementary Readings:

1. Robert Solow (1992). "An Almost Practical Step towards Sustainability," Resources for the Future (RFF) 40th anniversary lecture.
2. Robert Solow (1992). "Sustainability: An Economist's Perspective"
[Re-printed as Chapter 28 in *Economics of the Environment: Selected Readings* (2012).]
3. Perman et al. (2011): Chapters 2 and 19.
4. http://www.moef.nic.in/sites/default/files/Sust_Dev_Stocktaking.pdf
5. *Economic Survey 2016-17 Volume 2, Chapter 5* Climate Change, Sustainable Development and Energy.

Assessment:

1. Internal evaluation will comprise one class tests (10 marks) and 5 marks for attendance. Remaining 10 marks can be an additional class test or paper-cum-presentation.
2. The end semester exam (75 marks) will comprise numericals and other questions.



C. ENGLISH

Papers taught by English Deptt under following categories

1) GENDER

- **Women's Writing-** 1. Emily Dickinson 'I cannot live with you' 'I'm wife; I've finished that'

Sylvia Plath 'Daddy' 'Lady Lazarus'

Eunice De Souza 'Advice to Women' 'Bequest'

2. Alice Walker The Color Purple

3. Charlotte Perkins Gilman 'The Yellow Wallpaper' Katherine Mansfield 'Bliss' Mahashweta Devi 'Draupadi', tr. Gayatri Chakravorty Spivak (Calcutta: Seagull, 2002)

4. Mary Wollstonecraft A Vindication of the Rights of Woman (New York: Norton, 1988) chap. 1, pp. 11–19; chap. 2, pp. 19–38. Ramabai Ranade 'A Testimony of our Inexhaustible Treasures', in Pandita Ramabai Through Her Own Words: Selected Works, tr. Meera Kosambi (New Delhi: OUP, 2000) pp. 295–324. 12 12 Rassundari Debi Excerpts from Amar Jiban in Susie Tharu and K. Lalita, eds., Women's Writing in India, vol. 1 (New Delhi: OUP, 1989) pp. 191–2. Suggested Topics and Background Prose Readings for Class Presentations Topics The Confessional Mode in Women's Writing Sexual Politics Race, Caste and Gender Social Reform and Women's Rights

Readings

1. Virginia Woolf, A Room of One's Own (New York: Harcourt, 1957) chaps. 1 and 6.

2. Simone de Beauvoir, 'Introduction', in The Second Sex, tr. Constance Borde and Shiela Malovany-Chevallier (London: Vintage, 2010) pp. 3–18.

3. Kumkum Sangari and Sudesh Vaid, eds., 'Introduction', in Recasting Women: Essays in Colonial History (New Delhi: Kali for Women, 1989) pp. 1–25.

4. Chandra Talapade Mohanty, 'Under Western Eyes: Feminist Scholarship and Colonial Discourses', in Contemporary Postcolonial Theory: A Reader, ed. Padmini Mongia (New York: Arnold, 1996) pp. 172–97.

— Additionally, in our DSE Hons papers in Sem VI , we teach the **paper on Literary Theory**, and that **has one section (Part II)** on Feminist Theory:

Discipline Centric Elective English Hons Sem VI

Paper 5: Literary Theory

2. Feminism

a. Elaine Showalter, 'Twenty Yearson: A Literature of Their Own Revisited', in A Literature of Their Own: British Women Novelists from Bronte to Lessing (1977. Rpt. London: Virago, 2003) pp. xi–xxxiii.

b. Luce Irigaray, 'When the Goods Get Together' (from This Sex Which is Not One),

in *New French Feminisms*, ed. Elaine Marks and Isabelle de Courtivron (New York: Schocken Books, 1981) pp. 107–10.

- **GENDER AND ENVIRONMENT:-**

GENERIC ELECTIVE- CONTEMPORARY INDIA: WOMEN AND EMPOWERMENT

- 1) social construction of gender(masculinity, femininity), Patriarchy
- 2) History of women's movements in India(pre-independence, post-independence)
Women, nationalism, partition
Women and political participation
- 3) Women and Law
Women and the Indian constitution
Personal laws (customary practices on inheritance and marriage)
- 4) Women and Environment
State interventions, Domestic violence, female foeticide, sexual harassment
Female Voices: *Sultana's Dream* .Rokeya Sakhawat Hossain
Dalit discourse

Personal Laws(Customary practices on inheritance and Marriage)
(Supplemente: l by workshop on legal awareness)

4. Women and Environment

State interventions, Domestic violence, Female foeticide, sexual harassment

Female Voices: *Sultana's Dream*. Rokeya Sakhawat Hossain, "Sultana's Dream" *Sultana's Dream and Padmarag: Two Feminist Utopias*, New Delhi: Penguin, 2005. (1-15)

Dalit Discourse: "Baby Kondiba Kamble: *Jinne Amuche*" pg.194-225 and "Vimal Dadasaheb More: *Teen Dagdachi Chul*" pg. 344-386 in *Writing Caste/ Writing Gender: Narrating Dalit Women's Testimonios*, ed. Sharmila Rege, New Delhi: Zubaan Books, 2006.

Suggested Readings:

Social Construction of Gender

Ann Oakley. *Sex, Gender and Society*. London: Temple Smith, 1972.

Kamala Bhasin. *What is Patriarchy?* New Delhi: Kali for Women, 1993.

Kamala Bhasin. *Exploring Masculinity*, New Delhi: Women Unlimited, 2004.

V. Geetha. *Gender*. Calcutta: Stree, 2002.

Kate Millet. *Sexual Politics*. New York: Doubleday, 1970.

History of Women's Movement in India

Ray Raka. *Fields of Protest: Women's Movements in India*. New Delhi: Kali for Women, 2000.

Radha Kumar. *A History of Doing: An Illustrated Account of Movements for Women's Rights and Feminism in India: 1800-1990*. New Delhi: Kali for Women, 2002.

Women and Law

Flavia Agnes, Sudhir Chandra, Monmayee Basu. *Women and Law in India: An Omnibus comprising Law and Gender Inequality, Enslaved Daughters, Hindu Women and Marriage Law*. New Delhi: OUP, 2004.

The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Bare Act. New Delhi: Universal, 2014.

Women and Environment

Vandana Shiva. *Staying Alive: Women, Ecology, and Development*. New Delhi: Zed Books, 1988.

Bina Aggarwal. "Who Sows Who Reaps? Women and Land Rights in India". *Journal of Peasant Studies* 15(4):531-581, 1998.

Female Voices

Urvashi Butalia: *The Other Side of Silence: Voices from the Partition of India*. New Delhi: Penguin, 1998.

Dalit Discourse

Sharmila Rege. *Against the Madness of Manu, B.R Ambedkar's Writings on Brahmanical Patriarchy*, New Delhi: Navayana, 2013.

D. ENVIRONMENTAL STUDIES

DEPARTMENT OF ENVIRONMENTAL STUDIES
UNIVERSITY OF DELHI

Environmental Studies
(One-Semester Compulsory Core Module for Undergraduate Programmes)

Unit 1 : Introduction to environmental studies

- Multidisciplinary nature of environmental studies;
- Scope and importance; Need for public awareness.

(2 lectures)

Unit 2 : Ecosystems

- What is an ecosystem? Structure and function of ecosystem; Energy flow in an ecosystem: food chains, food webs and ecological succession. Case studies of the following ecosystems :
 - a) Forest ecosystem
 - b) Grassland ecosystem
 - c) Desert ecosystem
 - d) Aquatic ecosystems (ponds, streams, lakes, rivers, oceans, estuaries)

(6 lectures)

Unit 3 : Natural Resources : Renewable and Non-renewable Resources

- Land resources and land use change; Land degradation, soil erosion and desertification.
- Deforestation: Causes and impacts due to mining, dam building on environment, forests, biodiversity and tribal populations.
- Water : Use and over-exploitation of surface and ground water, floods, droughts, conflicts over water (international & inter-state).
- Energy resources : Renewable and non renewable energy sources, use of alternate energy sources, growing energy needs, case studies.

(8 lectures)

Unit 4 : Biodiversity and Conservation

- Levels of biological diversity : genetic, species and ecosystem diversity; Biogeographic zones of India; Biodiversity patterns and global biodiversity hot spots
- India as a mega-biodiversity nation; Endangered and endemic species of India
- Threats to biodiversity: Habitat loss, poaching of wildlife, man-wildlife conflicts, biological invasions; Conservation of biodiversity: In-situ and Ex-situ conservation of biodiversity.
- Ecosystem and biodiversity services: Ecological, economic, social, ethical, aesthetic and Informational value.

(8 lectures)

Unit 5 : Environmental Pollution

- Environmental pollution : types, causes, effects and controls; Air, water, soil and noise pollution

- Nuclear hazards and human health risks
- Solid waste management: Control measures of urban and industrial waste.
- Pollution case studies.

(8 lectures)

Unit 6 : Environmental Policies & Practices

1

- Sustainability and sustainable development.
- Climate change, global warming, ozone layer depletion, acid rain and impacts on human communities and agriculture
- Environment Laws: Environment Protection Act; Air (Prevention & Control of Pollution) Act; Water (Prevention and control of Pollution) Act; Wildlife Protection Act; Forest Conservation Act.
- Nature reserves, tribal populations and rights, and human wildlife conflicts in Indian context.

(7 lectures)

Unit 7 : Human Communities and the Environment

- Human population growth: Impacts on environment, human health and welfare.
- Resettlement and rehabilitation of project affected persons; case studies.
- Disaster management: floods, earthquake, cyclones and landslides.
- Environmental movements: Chipko, Silent valley, Bishnois of Rajasthan.
- Environmental ethics: Role of Indian and other religions and cultures in environmental conservation.
- Environmental communication and public awareness, case studies (e.g., CNG vehicles in Delhi).

(6 lectures)

Unit 8 : Field work

- Visit to an area to document environmental assets: river/ forest/ flora/fauna, etc.
- Visit to a local polluted site-Urban/Rural/Industrial/Agricultural.
- Study of common plants, insects, birds and basic principles of identification.
- Study of simple ecosystems-pond, river, Delhi Ridge, etc.

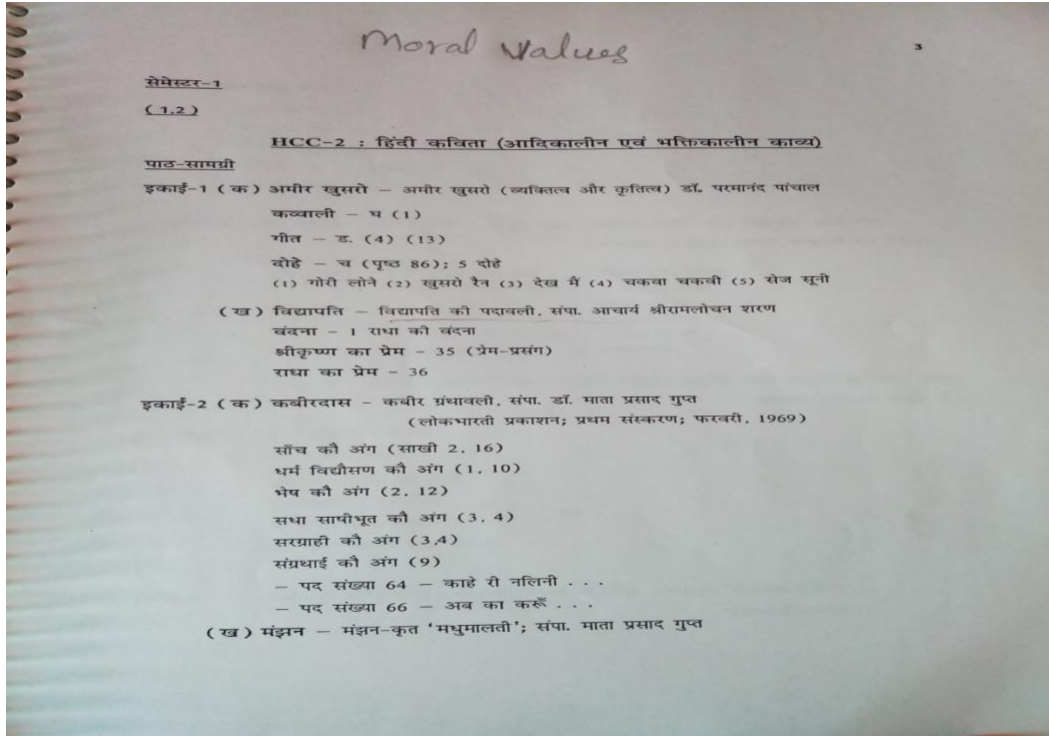
(Equal to 5 lectures)

Suggested Readings:

- 1 Bharucha, E. 2003, Textbook for Environmental Studies, University Grants Commission, New Delhi and Bharati Vidyapeeth Institute of Environmental Education and Research, Pune. 361.
- 2 Carson, Rachel. 1962. Silent Spring (Boston: Houghton Mifflin, 1962), Mariner Books, 2002
- 3 Economy, Elizabeth. 2010. The River Runs Black: The Environmental Challenge to China's Future.
- 4 Gadgil, M. & Ramachandra, G. 1993. *This fissured land: an ecological history of India*. Univ of California Press.
- 5 Gleeson, B. and Low, N. (eds.) 1999. Global Ethics and Environment, London, Routledge.
- 6 Grumbine, R. Edward, and Pandit, M.K. Threats from India's Himalaya dams. *Science* 339.6115 (2013): 36-37.
- 7 Heywood V.H. & Watson, R.T. 1995. Global Biodiversity Assessment. Cambridge University Press.
- 8 McCully, P. 1996. *Silenced rivers: the ecology and politics of large dams*. Zed Books.
- 9 McNeill, John R. 2000. *Something New Under the Sun: An Environmental History of the Twentieth Century*.
- 10 Odum, E.P., Odum, H.T. & Andrews, J. 1971. *Fundamentals of Ecology*. Philadelphia: Saunders.

- 11 Pepper, I.L., Gerba, C.P. & Brusseau, M.L. 2011. *Environmental and Pollution Science*. Academic press, 2011.
- 12 Rao MN and Datta AK, 1987. Waste Water Treatment. Oxford and IBH Publishing Co. Pvt. Ltd.
- 13 Raven, P.H., Hassenzahl, D.M. & Berg, L.R. 2012. *Environment*. 8th edition. John Wiley & Sons.
- 14 Ricklefs, R. E., & Miller, G.L. 2000. *Ecology*. W. H. Freeman, New York.
- 15 Robbins, P. 2012. *Political ecology: A critical introduction*. John Wiley & Sons.
- 16 Rosencranz, A., Divan, S. & Noble, M.L.. *Environmental law and policy in India*. 2001. Tripathi 1992.

E. HINDI



Professional Ethics

अध्याय

(ख) भाषा शिक्षण

इकाई-1 : भाषा-शिक्षण की अवधारणा

- भाषा शिक्षण : अधिप्राय तथा उपदेश्य
- भाषा शिक्षण का राष्ट्रीय, सामाजिक, शैक्षिक और भाषिक संदर्भ
- शिक्षण, प्रशिक्षण, अर्जन और अधिगम

इकाई-2 : भाषा शिक्षण की आधारभूत संकल्पनाएँ - जे.एस. दूतर, चाईगोल्डकी, हिलगाई, पियाजे

- प्रथम भाषा, मातृभाषा तथा अन्य भाषा (द्वितीय एवं विदेशी) की संकल्पना
- मातृभाषा, द्वितीय भाषा और विदेशी भाषा के शिक्षण में अंतर
- सामान्य और विशिष्ट प्रयोजन के लिए भाषा शिक्षण

इकाई-3 : हिंदी शिक्षण

- भाषा कौशल - सुनना, बोलना, पढ़ना, लिखना
- हिंदी का मातृभाषा के रूप में शिक्षण (स्कूली शिक्षा, उच्च शिक्षा, दूरस्थ शिक्षा)
- द्वितीय भाषा के रूप में हिंदी शिक्षण
- विदेशी भाषा के रूप में भारत तथा विदेशों में हिंदी भाषा शिक्षण

इकाई-4 : भाषा परीक्षण और मूल्यांकन

- भाषा परीक्षण की संकल्पना
- भाषा मूल्यांकन की संकल्पना
- भाषा परीक्षण के विविध प्रकार
- मूल्यांकन के प्रकार

सहायक ग्रंथ

- > भाषा शिक्षण - स्वीडनाथ श्रीवास्तव
- > अन्य भाषा-शिक्षण के कुछ पक्ष - संपा. अमर बहादुर सिंह

Moral Values

14

सेमेस्टर-3

(3.3)

HCC-7 : हिंदी कहानी

इकाई-1

- | | | |
|----------------|---|----------------------|
| 1. उसने कहा था | - | चंद्रधर शर्मा गुलेरी |
| 2. पूस की रात | - | प्रेमचंद |
| 3. छोटा जादूगर | - | प्रसाद |

इकाई-2

- | | | |
|----------------|---|-----------------|
| 4. पाजेब | - | जैनेन्द्र कुमार |
| 5. तीसरी कसम | - | फणी वरनाथ रेणु |
| 6. चीफ की दावत | - | भीष्म साहनी |

इकाई-3

- | | | |
|-------------------|---|--------------|
| 7. परिन्दे | - | निर्मल वर्मा |
| 8. दोपहर का भोजन | - | अमरकांत |
| 9. सिक्का बदल गया | - | कृष्णा सोबती |

इकाई-4

- | | | |
|-----------------|---|---------------------|
| 10. जंगल जातकम् | - | का गीनाथ सिंह |
| 11. वापसी | - | उषा प्रियंवदा |
| 12. मुसपैटिये | - | ओमप्रकाश 1 बाल्मीकि |

सहायक ग्रंथ

- > संकलित निबंध - नलिन विलोचन शर्मा
- > 'एक दुनिया समानान्तर' - राजेन्द्र यादव
- > 'कहानी : नई कहानी' नामवर सिंह
- > नई कहानी की भूमिका - कमले चर
- > हिंदी कहानी का इतिहास - गोपाल राय

अथवा

(ग) कार्यालयी हिंदी

इकाई-1 : कार्यालयी हिंदी का स्वरूप, उद्देश्य तथा क्षेत्र

- अभिप्राय तथा उद्देश्य
- कार्यालयी हिंदी का क्षेत्र
- सामान्य हिंदी तथा कार्यालयी हिंदी : संबंध तथा अंतर
- कार्यालयी हिंदी की स्थिति और संभावनाएँ

इकाई-2 : कार्यालयी हिंदी की शब्दावली

- कार्यालयी हिंदी की पारिभाषिक शब्दावली
- पदनाम तथा अनुभाग के नाम
- मुख्य कार्यालय, क्षेत्रीय कार्यालय और अन्य प्रशासनिक अधिकारियों के लिए प्रयुक्त होने वाले संबोधन, निर्देश आदि
- औपचारिक पदावली/अभिव्यक्तियों (सूची विभाग द्वारा तैयार की जाएगी)

इकाई-3 : कार्यालयी पत्राचार के विविध प्रकार

- सामान्य परिचय
- कार्यालय से निर्गत पत्र (ज्ञापन, परिपत्र, अनुस्मारक, पृष्ठांकन, आदेश, सूचनाएँ, निविदा आदि)
- रिक्त पदों पर भर्ती हेतु विज्ञापन
- आवेदन-लेखन

इकाई-4 : टिप्पण, प्रारूपण और संक्षेपण

- टिप्पण का स्वरूप, विशेषताएँ और भाषा शैली
- प्रारूपण के प्रकार, भाषा शैली, प्रारूपण की विधि
- संक्षेपण के प्रकार, विशेषताएँ और संक्षेपण की विधि
- उपर्युक्त सभी इकाइयों पर आधारित व्यावहारिक प्रश्न

> जनमाध्यम प्रौद्योगिकी और विचारधारा — जगन्दीश्वर चतुर्वेदी

अथवा

विज्ञापन और हिंदी भाषा

इकाई-1 : विज्ञापन : स्वरूप एवं अवधारणा

- विज्ञापन : अर्थ व परिभाषा
- विज्ञापन का महत्त्व
- विज्ञापन के सामाजिक तथा व्यावसायिक उद्देश्य, मार्केटिंग और ब्रांड-निर्माण
- विज्ञापन के नए संदर्भ (प्रायोजित कार्यक्रम)

इकाई-2 : विज्ञापन : विविध माध्यम

- सामान्य परिचय
- विज्ञापन माध्यम का चयन
- प्रिंट, रेडियो एवं टेलीविजन के लिए कॉपी लेखन

इकाई-3 : विज्ञापन की भाषा

- विज्ञापन की भाषा का स्वरूप
- विज्ञापन की भाषागत विशेषताएँ
- विज्ञापन की भाषा के विभिन्न पक्ष, सादृश्य विधान, अलंकरण, तुकांतता, समानांतरता, विचलन, मुहावरे-लोकोक्तियाँ, भाषा संकर)
- हिंदी विज्ञापनों की भाषा

इकाई-4 : विज्ञापन-निर्माण का अभ्यास

- प्रिंट माध्यम : वर्गीकृत एवं सजावटी विज्ञापन-निर्माण
- रेडियो जिगल लेखन
- टेलीविजन के लिए स्टोरी बोर्ड निर्माण

सहायक ग्रंथ

> जनसंपर्क, प्रचार एवं विज्ञापन — विजय कुलश्रेष्ठ

Professional Ethics

सेमेस्टर-1/2

MIL Comm.

AECC-2

हिंदी भाषा और संप्रेषण (स्नातक स्तर के सभी पाठ्यक्रम :
बी.ए./बी.एस.सी./बी.कॉम. ऑनर्स और प्रोग्राम के सभी विद्यार्थियों के लिए)

इकाई-1 : भाषिक संप्रेषण : स्वरूप और सिद्धांत

- संप्रेषण की अवधारणा और महत्त्व
- संप्रेषण की प्रक्रिया
- संप्रेषण के विभिन्न मॉडल
- संप्रेषण की चुनौतियाँ

इकाई-2 : संप्रेषण के प्रकार

- मौखिक और लिखित
- वैयक्तिक और सामाजिक
- व्यावसायिक
- भ्रामक संप्रेषण (Miss Communication)
- संप्रेषण बाधाएँ और रणनीति

इकाई-3 : संप्रेषण के माध्यम

- एकालाप
- संवाद
- सामूहिक चर्चा
- प्रभावी संप्रेषण

इकाई-4 : पढ़ना और समझना

- गहन अध्ययन
- अध्याहार
- सार और अन्वय
- विश्लेषण और व्याख्या
- अनुवाद

Grades

20

सेमेस्टर-4
(4.3)

HCC-10 : हिंदी उपन्यास

इकाई-1 :	प्रेमचंद	:	कर्मभूमि
इकाई-2 :	जैनेन्द्र	:	सुनीता
इकाई-3 :	यशपाल	:	दिव्या
इकाई-4 :	मन्नु भंडारी	:	आपका बंटी

सहायक ग्रंथ

- प्रेमचंद : उपन्यास सम्बन्धी निबन्ध ('विविध प्रसंग भाग-3')
- प्रेमचंद और उनका युग - रामविलास शर्मा
- उपन्यास और लोकजीवन - रॉल्फ फॉक्स
- हिंदी उपन्यास - संपा. भीष्म साहनी भगवती प्रसाद निवारिया
- कथा समय में तीन हमसफर - निर्मला जैन
- हिंदी उपन्यास एक अंतर्व्याज - रामदरश मिश्र
- प्रेमचंद : एक विवेचन - इंद्रनाथ मदान
- उपन्यास का उदय - इयान चॉट
- उपन्यास के पहलू - ई.एम.फोर्स्टर
- विविध प्रसंग - प्रेमचंद
- कलम का सिपाही - अमृत राय
- कथा विवेचना और गद्य शिल्प - रामविलास शर्मा
- आस्था और सौंदर्य - रामविलास शर्मा
- प्रेमचंद - संपा. डॉ. सत्येन्द्र
- सृजनशीलता का संकट - नित्यानंद तिवारी
- हिंदी उपन्यास - संपा. नामवर सिंह
- आलोचना की सामाजिकता - मैनेजर पाण्डेय

F. HISTORY

GE IV

Environmental Issues in India

- I. Social perspectives on environment
 - [a] Studying human-nature interactions
 - [b] Recent trends
 - [c] Debating anthropocene

- II. Geography, Ecology and Cultures in Pre-Colonial India:
 - [a] Land, Forests, Pastures,
 - [b] Monsoon, river systems and oceans

- III. Colonialism and Environment:
 - [a] New Regimes of Land, Forests, Water and Irrigation;
 - [b] Resistances to New Regimes: Peasants, Tribal and Pastoralists

- IV. Independent India and environment:
 - [a] Forests; Human-wildlife conflict, threat to Bio-diversity, movements
 - [b] Water; Dams, Displacement, Pollution, Degradation, movements
 - [c] Mitigating Hunger; Green Revolution

- V. Environment as global concern:
 - [a] Climate change and global efforts

[b] Alternative visions

[c] Industrial Disasters

ESSENTIAL READINGS

- Agarwal Anil and S. Narain, eds. *The Fifth Citizen's Report on the Environment in India*. Delhi: Centre for Science and Environment, 1999.
- Agarwal Anil and S. Narain, eds. *The Second Citizen's Report on the Environment in India, 1984-85*. Delhi: Centre for Science and Environment, 1985. Hindi translation by Anupam Mishra, *हमारा पर्यावरण*. Delhi: Gandhi Shanti Pratishthan, 1988.
- Agarwal, Anil, et al, eds. *The First Citizens' Report on the Environment in India*. Delhi: Centre for Science and Environment, 1982. Hindi translation by Anupam Mishra, *देश का पर्यावरण*. Delhi: Gandhi Shanti Pratishthan, 1982.
- Divyabhanusinh. *The End of a Trail: History of Cheetah in India*. New Delhi: Oxford University Press, 1990.
- Gadgil Madhav & Ramachandra Guha. *This Fissured Land: An Ecological History of India*. New Delhi: Oxford University Press, 1992.
- Grove, Richard, Vinita Damodaran and Satpal Sangwan, eds. *Nature and the Orient: The Environmental History of South and Southeast Asia*. New Delhi: Oxford University Press, 2000.
- Guha R. *Environmentalism: A Global History*. New Delhi: Oxford University Press, 2001.
- Lahiri Nayanjot. ed. *The Decline and Fall of the Indus Civilization*. Ranikhet: Permanent Black, 2002.
- McNeill J.R., *Something New Under the Sun: An Environmental History of Twentieth-Century World*. New York & London: W.W. Morton & Company, 2000.
- Rajan S. Ravi, 'Toward a metaphysic of Environmental Violence: The Case of the Bhopal Gas Disaster' in *Violent Environments*. Edited by Nancy Lee Peluso and Michael Watts, 380-98. Ithaca and London: Cornell University Press, 2001.
- Rangarajan Mahesh, ed. *Environmental Issues in India*. New Delhi: Pearson, 2007. Hindi translation: *भारत में पर्यावरण के मुद्दे*. New Delhi: Pearson, 2011.
- Rangarajan Mahesh and K. Sivaramakrishnan, eds. *India's Environmental History*. Two Volumes. Ranikhet: Permanent Black, 2012.
- Ratnagar Shereen. *Understanding Harappa: Civilization in the Greater Indus Valley*. New Delhi: Tulika, 2001.
- Shiva Vandana. *The Violence of the Green Revolution*. London and New Jersey: Zed Books, 1993.

G. MUSIC

1. Detailed discussion of the following as treated in Sharnagadev's Sangeet Ratnakar:

- Nibaddha Gan
- Anibaddha Gan
- Kaku
- Sthaya

Musical references as found in Mahabharata. *Handwritten: Yes*

Comparative study of notation system of Pt. Vishnu Narayana Bhatkhande and Pt. Vishnu Digambar Paluskar. *Handwritten: Yes*

4. Classification of Musical instruments: Tat-Vadya, Avanaddha Vadya, Sushir Vadya, Ghan Vadya.

5. Concept of Time theory of Ragas.

SECTION-II

- Detailed study of the following Rāgas: Puriya Dhanashri, Hamir, Gaud Sarang, Jaijaiwanti
- Writings of Talas with their Vibhags, Bols, Matras, Sam, Tall and Khali of the following: Ektal, Jhaptal, Teental, Tilwada, Roopak, Keharva, Dhamar, Choutal, Dadra.
- Ability to write Dugun, Tigon and Chaugun of the prescribed Talas.
- Detailed study of the following musical forms: Dhrupad, Dhamar, Sadra, Trivat, Chaturang.
- Comparative study of the following:
 - Dhrupad-Dhamar
 - Thumri-Tappa
 - Khyal-Tarana
- General study of western instruments adapted in Indian Classical Music - Violin, Guitar, Mandolin.

SECTION-III

Writing of compositions in Notation with sthayi & antara (for vocal music students): Vilambit Khyal and Dhrupad/ Dhamar.

Or
(for instrumental music students)
Notation writing of Maseet Khani Gat, Razakhani Gat in Teental and Gat in other than Teental.

Or
Only Visually challenged students have the option of attempting either notation or an essay on the following topics:

- Bhartiya Sangeet Ke Vividh Roop.
- Vyaktitva nirman mein Sangeet ki bhumika.
- Rashtreeya Ekta mein Sangeet ka yogdaan.

DSE 2A, Paper-V, Practical (Unit-II)

- Kramik Pustak Mallika- Part- II, III, IV - V. N. Bhatkhande, Sangeet Karyala Hathras, 2008
- Raag Vigyan - V. N. Patwardhan, Sangeet Karyalaya, Hathras, 1996
- Bhatkhande Sargam_Geet Sangrah -V.N. Bhatkhande, Sangeet Karyala Hathras, 6th Edition: 1999
- Abhinav Geet Manjari- Krishna Narayan Ratanjankar, Acharya S. N. Ratanjar Foundation, 1990
- Abhinav Geetanjali- Pt. Ramashraya Jha, Sangeet Sadan Prakashan, 2014
- Shastreeya Sangeet Sikshan -Tejpal Singh, Akansha Publishing House Edition, 2015
- Raag Parichay - Harish Chandra Srivastava, Rubi Prakashan, 2002
- Tantri Naad - Lalmani Mishra, Sahitya Ratnawali, Kanpur, 1st Edition: 1979
- Tala Prabandh - Chhotelal Mishra, Kanishka Publishers, 1st Edition: 2006

B.A. (Prog.) Hindustani Music (Vocal/Instrumental)
Discipline Specific: Elective (DSE-1B) *Handwritten: Paper Code*
SEMESTER-VI
Paper-VI Theory (Unit-I)

Duration	Max Marks	Credits	Lectures
3 hours	50	2	2

Exam. - 38 marks + Internal Assessment marks

Musicology and Study of Ragas and Talas
SECTION-I

H. PHILOSOPHY

CHOICE BASED CREDIT SYSTEM
DEPARTMENT OF PHILOSOPHY
B.A. (PROGRAMME) DSE PAPERS

SEMESTER V/ VI: DSE: FEMINISM

UNIT I: The Sex/Gender Debate: Masculinity and Femininity.

4. Gender
5. Patriarchy

UNIT II: Gender and Society

1. Family Kinship and Marriage in India
2. Reproduction – Female Feticide and Infanticide

UNIT III: Embodiment

UNIT IV: Gender Politics

Essential Readings:

UNIT I

- Linda Nicholsan, 'Gender' in Alison M Jaggar and Iris Marion Young, *A Comparative Feminist Philosophy*, Blackwell Companion to Philosophy. (Oxford, Blackwell Publishers, 1998)
- Kamla Bhasin, *What is Patricarchy?* Kali for Women, New Delhi, 1993.
- V. Geeta, *Gender*, Stree, Calutta, 2002

UNIT II

- Patricia Oberoi, "Family Kinship and Marriage in India", in Student's Encycloped: Delhi, 2000. Pp. 145-155
- S. H. Venkataramani, 'Female Infanticide: Born to Die', in Jill Radford and Diana Russell (ed.) *Femicide – The Politics of Women Killing* (New York, Twayne Publi 1992)
- Laura Shanner, Procreation in Alison M Jaggar and Iris Marion Young, *A Comparative Feminist Philosophy*, Blackwell Companion to Philosophy. (Oxford, Blackwell Publishers, 1998)

UNIT III

- Naomi Wolf – *The Beauty Myth*, (New York, Harper Collins, 1991) (selective readings)

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B.A. (HONS.) GENERIC ELECTIVE COURSE**

SEMESTER III

FEMINISM

UNIT I: Patriarchy and Feminist Movement

Introduction and Chapter 11 entitled 'The creation of Patriarchy' in *The Creation of Patriarchy*, Gerda Lerner, OUP, 1986, pp 3-14 & 212-229.

The Risk of Essence, by Diana Fuss in *Feminisms*, Oxford Readers, (Ed.) Sandra Kemp and Judith Squires, OUP, 1997, pp250-258.

Feminism: A Movement to end Sexist Oppression, Bell Hooks, *Feminisms*, Oxford Readers pp 22-27.

UNIT II: Epistemology

"Is there a Feminist Method?", Sandra Harding (*Feminisms*, Oxford Reader) pp160-170.

"The Feminist Critique of Philosophy", Moira Gatens, *Feminism and Philosophy: Perspective on Difference and Equality*, Moira Gatens, Polity Press, UK, 1991, pp 85-99.

UNIT III: Body and Gender

"Life' as we have known It: Feminism and Biology of Gender", Lynda Birke, pp 243-264, *Science and Sensibility, Gender and Scientific Enquiry, 1780-1945*, ed. by Mariana Benjamin, Basil Blackwell, 1991, UK.

"The Self Is Not Gendered: Sulabha's Debate with King Janaka", RuthVanita, *NWSA Journal*, 2003, Vol 15, pp76-93.

UNIT IV: Women and Society

"Whatever happened to the Vedic *Dasi*? Orientalism, Nationalism and a Script for the Past, Uma Chakravarti" *Recasting Women, Essays in Indian Colonial History*, ed by KumkumSangari and SudeshVaid, pp27-79, Rutgers University Press, New Brunswick, 1990.

"Women Religion and Social Change in Early Islam", by Jane I Smith in *Women Religion and Social Change*, 1985, pp19-35.

"The Gender and the Environmental Debate Lessons from India" by BinaAggarwal, *Feminist Studies* 18, No 1, (spring) 1992, pp 119-158.

Recommended Readings:

Squires, Judith and Kemp, Sandra. *Feminisms*, Oxford Reader, OUP, USA, 1998.

CHOICE BASED CREDIT SYSTEM
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B.A. (HONS.) DISCIPLINE SPECIFIC COURSE)

DSE-6 (SEM-VI) : FEMINISM

UNIT I: Patriarchy and Feminist Movement

1. Introduction and Chapter 11 entitled 'The creation of Patriarchy' in *The Creation of Patriarchy*, Gerda Lerner, OUP, 1986, pp 3-14 & 212-229.
2. *Feminism: A Movement to end Sexist Oppression*, Bell Hooks, *Feminisms*, Oxford Readers pp 22-27.

UNIT II: Epistemology

1. "Is there a Feminist Method?", Sandra Harding (*Feminisms*, Oxford Reader) pp160-170.
2. "The Feminist Critique of Philosophy", Moira Gatens, *Feminism and Philosophy: Perspective on Difference and Equality*, Moira Gatens, Polity Press, UK, 1991, pp 85-99.

UNIT III: Body and Gender

1. "Life' as we have known It: Feminism and Biology of Gender", Lynda Birke, pp 243-264, *Science and Sensibility, Gender and Scientific Enquiry, 1780-1945*, ed. by Mariana Benjamin, Basil Blackwell, 1991, UK.
2. "The Self Is Not Gendered: Sulabha's Debate with King Janaka", RuthVarिता, *NWSA Journal* 2003, Vol 15, pp76-93.

UNIT IV: Women and Society

1. "Whatever happened to the Vedic Dasi? Orientalism, Nationalism and a Script for the Past, Uma Chakravarti" *Recasting Women, Essays in Indian Colonial History*, ed by KumkumSangari and SudeshVaid, pp27-79, Rutgers University Press, New Brunswick, 1990.
2. "Women Religion and Social Change in Early Islam", by Jane I Smith in *Women Religion and Social Change*, 1985, pp19-35.

Recommended Readings:

- Squires, Judith and Kemp, Sandra. *Feminisms*, Oxford Reader, OUP, USA, 1998

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B.A. (PROGRAMME)**

Skill Enhancement Elective Course

AEEC (SEC) ETHICAL DECISION MAKING

UNIT I: ETHICAL CONCEPTS AND ETHICAL APPROACHES

1. Values, Dilemma and Choices
2. Responsibility, Justice & Fairness
3. Respect for self and others

UNIT II: ETHICAL DECISION PROCESS

1. Ethical codes and tests
2. Steps to ethical decision-making
3. Case studies and Situational role plays

Recommended Readings:

- Blanchard, K., & Peale, N.V. (1988) *The Power of Ethical Management*, New York: Morrow and Co. pp. 20-24.
[http://www.blanchardbowleslibrary.com/books/powerofethicalmanagement.](http://www.blanchardbowleslibrary.com/books/powerofethicalmanagement/)
 - Brown, M. (1996) *The Quest for Moral Foundations: An Introduction to Ethics*, New York: University Press
 - Davis, M. (1999) *Ethics and The University*, New York: Routledge.
 - Heller, R. (1998) *Making Decisions*, New York: DK.
 - Josephson, M. S. (2002) *Making Ethical Decisions*, Josephson Institute of Ethics
 - Kardasz, F. (2008) *Ethics Training For Law Enforcement: Practices and Trends*, New York: Verlag Dr. Müller.
 - Nosich, G. M. (2002) *Learning to Think Things Through: A Guide to Critical Thinking*, New York: Prentice Hall.
-

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B.A. (HONS.) (CORE COURSE)**

C 7 APPLIED ETHICS

UNIT-I

1. An Introduction to Moral Philosophy and Applied Ethics.

UNIT-II Value of Human Life

1. Human Rights
2. Punishment
3. Suicide, Female Foeticide

UNIT-III Environmental Ethics

1. Nature as Means or End.
2. Respect for animals and ecology

UNIT-IV Professional Ethics and Public Policy

1. Medical Ethics- Surrogacy, Doctor-patient relation, Euthanasia
2. Media Ethics – Privacy, Ethical Issues in Cyber space

Recommended Readings:

- Dower Nigel, (2007)*World Ethics: The New Agenda*. Edinburgh University Press: Edinburgh.
- Hammer Rhonda and Kellner Douglas (eds),(2009) *Medical and Cultural Studies: Critical approaches*, New York, Peter Lang Publishing
- Holmes Rolston and Andrew Light (eds),(2007) *Environmental Ethics: An Anthology*. USA, Blackwell
- Jecker, Nancy S. Jonsen Albert R and Robert A Pearlman (eds)(2010) *Bioethics: An Introduction to the History, Method and Practice*. New Delhi, Jones and Bartlett
- Motilal Shashi (ed)(2010), *Applied Ethics and Human Rights: Conceptual Analysis and Contextual Applications*. London, Anthem Press
- Piet John H., and Prasad Ayodhya (eds),(2000) *An Introduction to Applied Ethics*. New Delhi, Cosmo Publications
- Rachel James,(2011) *The Elements of Moral Philosophy*. Oxford, Oxford University Press:
- Singer Peter,(1986) *Applied Ethics* Oxford, Oxford University Press
- Yogi, Manasvini. M, *Euthanasia: Its Moral Implication*,(2007)Delhi, Pratibha Prakashan,

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DEPARTMENT OF PHILOSOPHY
B.A. (PROGRAMME) GENERIC ELECTIVE PAPER**

PH 04: TECHNOLOGY AND ETHICS

NIT I: Interface of Science, Technology and Society

1. Industrial Revolution
2. Age of Information Technology
3. Biotechnology and Nano Technology

NIT II: Introduction to Technology and Ethics

1. Ethical dilemmas
2. Philosophy of technology

NIT III: Information Technology Ethics

1. Computer Ethics
2. Digital Divide

NIT IV: Biotechnology and Ethics

1. GM foods
2. Cloning
3. Stem cell culture

NIT IV: Nano Ethics

1. Social and Economic Implication
2. Concerns of Public

NIT V: Democratization of Technology

1. Rights
2. Justice
3. Public Evaluation of Science and Technology

Essential Readings:

- Debiprasad Chattopadhyaya, *Science, Philosophy and Society*, New Delhi: Critical Quest, 2007
- Carl Mitcham Introduction Mitcham C.(Ed.) *Encyclopedia of Science, Technology and Ethics*, Mac Millan Reference USA:2005, pp. xi-xvii
- Terry Wards Bynum and Simon Rogerson “ Definitions of Computer Ethics, Terry Wards Bynum and Simon Rogerson (ed.) *Computer Ethics and Professional Responsibility*, Wiley Blackwell Publishing , 2003 , pp.17-20



**CHOICE BASED CREDIT SYSTEM
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B.A. (HONS.) GENERIC ELECTIVE COURSE**

Semester I

ETHICS IN THE PUBLIC DOMAIN

UNIT I: What is Ethics?

1. Morality
2. Cultural Relativism
3. Subjectivism

UNIT II: Family and Marriage

1. The Married Women
2. Morality: Parents and Children

UNIT III: Structures of Inequality

1. Caste
2. Poverty

UNIT IV: Media and Ethics

1. Agency
2. Privacy
3. Pornography

Recommended Readings:

- Amartya Sen *Inequality Reexamined*, Oxford 1992 (Chapters 4 & 7)
- B. R. Ambedkar, *Caste in Indian*, (from Writings and Speeches Vol. 3. Bombay, 1987 (pp 99-111)
- David Archard *Privacy, the public interest and a prurient public*, (in Media Ethics ed. Mathew Kieran, Routledge 1998 (pp 82-94)
- Herbert Dreyfuss *Nihilism on the information highway* (in *On the Internet* by Herbert Dreyfuss Routledge 2001 (pp. 73-87)
- James Rachel's, '*Morality, Parents and Children*, in Ethics in Practice and anthology ed. Hugh Lafollette, Blackwell, 2002 (pp 167-178)
- Nagel, Thomas "Personal Rights and Public Space" *Philosophy & Public Affairs*, Vol. 24, No. 2 (Spring, 1995), pp. 83-107

I. POLITICAL SCIENCE

B.A (HONOURS)

1. Human Rights in a Comparative Perspective
2. Your Laws, Your Rights
3. Public Opinion and Survey Research
4. Legislative Practices and Procedures
5. Peace and Conflict Resolution

B.A (Programme)

1. Human Rights Gender and Environment (**Generic Elective**)
2. Legislative Support (**Discipline Specific Elective Course**)
3. Democratic Awareness Through Legal Literacy (**Discipline Specific Elective Course**)
4. Conflict and Peace Building (**Discipline Specific Elective Course**)

COURSE CONTENT

B.A (HONOURS)

2.Human Rights in a Comparative Perspective

Course objective: This course attempts to build an understanding of human rights among students through a study of specific issues in a comparative perspective. It is important for students to see how debates on human rights have taken distinct forms historically and in the contemporary world. The course seeks to anchor all issues in the Indian context, and pulls out another country to form a broader comparative frame. Students will be expected to use a range of resources, including films, biographies, and official documents to study each theme. Thematic discussion of sub-topics in the second and third sections should include state response to issues and structural violence questions.

I. Human Rights: Theory and Institutionalization (3 weeks)

- a. Understanding Human Rights: Three Generations of Rights
- b. Institutionalization: Universal Declaration of Human Rights
- c. Rights in National Constitutions: South Africa and India

II. Issues (5 weeks)

- a. Torture: USA and India
- b. Surveillance and Censorship: China and India
- c. Terrorism and Insecurity of Minorities: USA and India

III. Structural Violence (4 weeks)

- a. Caste and Race: South Africa and India
- b. Gender and Violence: India and Pakistan
- c. Adivasis/Aboriginals and the Land Question: Australia and India

READING LIST

I. Human Rights: Theory and Institutionalization

Essential Readings:

J. Hoffman and P. Graham, (2006) 'Human Rights', *Introduction to Political Theory*, Delhi, Pearson, pp. 436-458.

SAHRDC (2006) 'Introduction to Human Rights'; 'Classification of Human Rights: An Overview of the First, Second, and Third Generational Rights', in *Introducing Human Rights*, New Delhi: Oxford University Press.

The Constitution of the Republic of South Africa, Chapter 2: Bill of Rights.

The Constitution of India, Chapter 3: Fundamental Rights

II. Issues

- a. Torture: USA and India

Essential Readings:

1. **Your Laws, Your Rights**

Course objective: More often than not, when we talk of laws we mean authoritatively sanctioned rules, which are considered essential for a well-ordered society. Yet laws in a democracy are also about constituting a society marked by equality, freedom, and dignity. The rights approach to law has assumed importance in democracies, precisely because of people's struggles to broaden the understanding of law as something which reflects the will of the people. As such law becomes an important source of rights and duties, which develop and strengthen alongside institutions of representative democracy, constitutional norms, and the rule of law. This course aims to understand law as a source of rights, as a progressively widening sphere of substantive justice, welfare, and dignity. This relationship between laws and rights will be studied through specific values which have come to be seen as integral for a democratic society viz., equality and non-discrimination, empowerment, redistribution and recognition of traditional rights etc.

I. Rule of law and the Criminal Justice System in India (1 week)

II. Laws relating to criminal justice administration (2 weeks)

- a. How to file a complaint, First Information Report (FIR)
- b. Detention, arrest and bail

III. Equality and non-discrimination (4 weeks)

- a. Gender: the protection of women against domestic violence, rape and sexual harassment
- b. Caste: laws abolishing untouchability and providing protection against atrocities
- c. Class: laws concerning minimum wages
- d. Disability and equality of participation and opportunity

IV. Empowerment (2weeks)

- a. Access to information
- b. Rights of the consumer

V. Redistribution, recognition and livelihood (2 weeks)

- a. Traditional rights of forest dwellers and the issue of women's property rights
- b. Rural employment guarantee

VI. Access to Identification documents and Social Security Schemes (1 week / exercises only)

Familiarise yourself with the following: Procedure for obtaining an Election Commission of India Identity Card, Driving license, Ration Card, Rashtriya Swasthya Bima Yojna, Old Age Pension Scheme.

READINGS

I. Rule of law and the Criminal Justice System in India

Essential Readings:

A. Andrew, (1996) 'Arbitrary Government and the Rule of Law', in *Arguing About the Law, An Introduction to Legal Philosophy*, Wordsworth, Boston., pp.3-19.

SAHRDC, (2006) 'Criminal Procedure and Human Rights in India' in *Oxford Handbook of Human Rights and Criminal Justice in India- The system and Procedure*, New Delhi: Oxford University Press, pp.5-15.

K. Sankaran and U. Singh, (2008) 'Introduction', in *Towards Legal Literacy*. New Delhi: Oxford University Press, pp. xi – xv.

II. Laws relating to criminal justice administration

Essential Readings:

B. Pandey, (2008) 'Laws Relating to Criminal Justice: Challenges and Prospects', in K.

2. Public Opinion and Survey Research

Course Objective: this course will introduce the students to the debates, principles and practices of public opinion polling in the context of democracies, with special reference to India. It will familiarize the students with how to conceptualize and measure public opinion using quantitative methods, with particular attention being paid to developing basic skills pertaining to the collection, analysis and utilization of quantitative data.

I. Introduction to the course (6 lectures)

Definition and characteristics of public opinion, conceptions and characteristics, debates about its role in a democratic political system, uses for opinion poll

II. Measuring Public Opinion with Surveys: Representation and sampling (6 lectures)

- a. What is sampling? Why do we need to sample? Sample design.
- b. Sampling error and non-response
- c. Types of sampling: Non random sampling (quota, purposive and snowball sampling); random sampling: simple and stratified

III. Survey Research (2 lectures)

- a. Interviewing: Interview techniques pitfalls, different types of and forms of interview
- b. Questionnaire: Question wording; fairness and clarity.

IV. Quantitative Data Analysis (4 lectures)

- a. Introduction to quantitative data analysis
- b. Basic concepts: correlational research, causation and prediction, descriptive and inferential Statistics

V. Interpreting polls (6 lectures)

Prediction in polling research: possibilities and pitfalls
Politics of interpreting polling

READING LIST

I. Introduction to the course

Essential Readings:

R. Erikson and K. Tedin, (2011) *American Public Opinion*, 8th edition, New York: Pearson Longman Publishers, pp. 40-46.

G. Gallup, (1948) *A guide to public opinion polls* Princeton, Princeton University Press, 1948. Pp. 3-13.

3. Legislative Practices and Procedures

Course objective: To acquaint the student broadly with the legislative process in India at various levels, introduce them to the requirements of peoples' representatives and provide elementary skills to be part of a legislative support team and expose them to real life legislative work. These will be, to understand complex policy issues, draft new legislation, track and analyse ongoing bills, make speeches and floor statements, write articles and press releases, attend legislative meetings, conduct meetings with various stakeholders, monitor media and public developments, manage constituent relations and handle inter-office communications. It will also deepen their understanding and appreciation of the political process and indicate the possibilities of making it work for democracy.

I. Powers and functions of people's representative at different tiers of governance (6 lectures)

Members of Parliament, State legislative assemblies, functionaries of rural and urban local self - government from Zila Parishad, Municipal Corporation to Panchayat/ward.

II. Supporting the legislative process (2 lectures)

How a bill becomes law, role of the Standing committee in reviewing a bill, legislative consultants, the framing of rules and regulations.

III. Supporting the Legislative Committees (6 lectures)

Types of committees, role of committees in reviewing government finances, policy, programmes, and legislation.

IV. Reading the Budget Document (6 lectures)

Overview of Budget Process, Role of Parliament in reviewing the Union Budget, Railway Budget, Examination of Demands for Grants of Ministries, Working of Ministries.

V. Support in media monitoring and communication (4 lectures)

Types of media and their significance for legislators; Basics of communication in print and electronic media.

READING LIST

I. Powers and functions of people's representative at different tiers of governance

Essential Readings:

M. Madhavan, and N. Wahi, (2008) *Financing of Election Campaigns* PRS, Centre for Policy Research, New Delhi, Available at: http://www.prsindia.org/uploads/media/conference/Campaign_finance_brief.pdf, Accessed: 19.04.2013

S. Vanka, (2008) *Primer on MPLADS*, Centre for Policy Research, New Delhi, Available at <http://www.prsindia.org/parliamenttrack/primers/mplads-487/>, Accessed: 19.04.2013

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H. Kalra, (2011) *Public Engagement with the Legislative Process* PRS, Centre for Policy Research, New Delhi, Available at: <http://www.prsindia.org/administrator/uploads/media/Conference%202011/Public%20Engagement%20with%20the%20Legislative%20Process.pdf>, Accessed: 19.04.2013.

Government of India (Lok Sabha Secretariat), (2009) *Parliamentary Procedures (Abstract Series)*, Available at <http://164.100.47.132/LssNew/abstract/index.aspx>, Accessed: 19.04.2013

II. Supporting the legislative process

Essential Readings:

Government of India, (Ministry of Parliamentary Affairs), (2009) *Legislation, Parliamentary Procedure*, Available at http://mpa.nic.in/Manual/Manual_English/Chapter/chapter-09.htm. Accessed: 19.04.2013

4. Peace and Conflict Resolution

Course Objective: The objective of an undergraduate application course for common students in Peace and Conflict Studies will cover in-depth knowledge of conflict analysis, conflict resolution, conflict prevention, as well as the historical and cultural context of organized violence. Peace and Conflict Resolution addresses the sources of war, social oppression and violence and the challenges of promoting peace and justice internationally and domestically. It also introduces more equitable, cooperative and nonviolent methods that can be used to transform unjust, violent or oppressive world situations. This course provides students with an overview of the Peace and Conflict Studies discipline, including key concepts and related theories. The course is designed to familiarize students with the historical background of various peace movements, to analyze principles used to resolve conflict, and to provide a view of how peace and conflict resolution are being pursued today. The course will also cover extensive understanding of current research and development within the field of peace and conflict studies and perspective of the environment, gender, migration, and ethnicity.

Unit-1 International Peace and Conflict Resolution: Sources of War: International and Domestic Issues and Trends

Unit-2-What is Conflict: Introduction to International Conflict Resolution

Unit-3 International Conflict Resolution Theory: Models developed by Johan Galtung, Joseph Montville, Morton Deutsch, William Zartman, Levy Jack

Unit-4-Conflict resolution: Back ground of Various Peace Movements and Concepts, Principles used to resolve conflict

Unit-5-Cross-boarder relationships between the world's peaceful and war-torn zones (migration and information flows, economic transactions, international rules and regulations, normative concepts and political decisions)

Unit-6 -Conflict Transformation: is Peace Possible? Resolve problems through conflict analyses and instrumentation of peace concepts

Unit-7 -Current perspective of peace and conflict resolution: Grass-roots level perspective on war and Peace

READING LIST

Essential Readings

International Conflict Resolution: Sources of War: International and Domestic Issues and Trends

Kriesberg, Louis, Constructive Conflicts: From Escalation to Resolution, Rowman & Littlefield, Maryland, 1998, pp. 58-150

Starkey, Boyer, and Wilkenfield, Negotiating a Complex World. Rowman & Littlefield, Maryland, 1999, pp. 1-74

Desirable Readings:

Zartman, William (ed.), Collapsed States: The Disintegration and Restoration of Legitimate Authority, Reiner, Boulder, 1995, pp. 1-14 and 267-273

Zartman, William & Touval, Saadia "International Mediation in the Post-Cold War Era", in Crocker et al., Managing Global Chaos, USIP, 1996, pp. 445-461

Essential Readings

What is Conflict: Introduction to International Conflict Resolution

Zartman, William, "Dynamics and Constraints in Negotiations in Internal Conflicts", in Zartman, William (ed), Elusive Peace: Negotiating an End to Civil Wars, The Brookings Institution, Washington, 1995, pp. 3-29

B.A (Programme)

1. Legislative Support

Aim of the course: To acquaint the student broadly with the legislative process in India at various levels, introduce them to the requirements of peoples' representatives and provide elementary skills to be part of a **legislative support** team.

Rationale:

Peoples' representatives need support for the multiple tasks they are supposed to undertake. The need to understand complex policy issues, draft new legislation, track and analyse ongoing bills, make speeches and floor statements, write articles and press releases, attend legislative meetings, conduct meetings with various stakeholders, monitor media and public developments, manage constituent relations and handle inter-office communications. All over the world, elected representatives have an office with specialised support team to carry out these tasks.

In India this has just begun. With about 5000 MPs and MLAs, and more than 30 lakhs representatives at the Panchayati Raj level, there is a vast need that needs to be responded to. This course will equip the students with basic skills for this task and expose them to real life legislative work. It will build their skills and deepen their understanding of the political process

Course outline:

1. Powers and functions of people's representatives at different tiers of governance

Members of Parliament, State Legislative Assemblies, functionaries of rural and urban local self government from Zila Parishads/Municipal Corporation to Panchayat/Ward. **(Weeks 1-3)**

2. Supporting the legislative process: How a Bill becomes a Law, Role of the Standing Committee in reviewing a Bill, Legislative Consultations, amendments to a Bill, the framing of Rules and Regulations. **(Week 4)**

3. Supporting the legislative committees

Types of committees, Role of committees in reviewing government finances, policy, programmes, and legislation. **(Weeks 5-7)**

4. Reading the budget document:

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Overview of Budget Process, Role of Parliament in reviewing the Union Budget, Railway Budget, Examination of Demands for Grants of Ministries, Working of Ministries. **(Weeks 8-10)**

5. Support in media monitoring and communication: Types of media and their significance for legislators. Basics of communication in print and electronic media. **(Weeks 11-12)**

Suggested Readings:

Madhavan, M.R. & N.Wahi *Financing of Election Campaigns* PRS, Centre for Policy Research, New Delhi, 2008:

http://www.prsindia.org/uploads/media/conference/Campaign_finance_brief.pdf

Vanka, S. *Primer on MPLADS* Centre for Policy Research, New Delhi, 2008. can be accessed on:

2) **Human Rights Gender and Environment**

Course Objective: This course aims at enabling the students to understand the issues concerning the rights of citizens in general and the marginalized groups in particular, and assess the institutional and policy measures which have been taken in response to the demands of various movements. Conceptual dimensions, international trends and the Indian experience form the contents of the course.

Expected Learning Outcome: The study of the course will equip the students with theoretical and conceptual understanding of socio – economic and political problems of marginalized groups in society such as women, dalits, minorities and adivasis and repercussions of contemporary developments on globalization on them.

I Understanding Social Inequality

- Caste, Gender, Ethnicity and Class as distinct categories and their interconnection.
- Globalisation and its impact on workers, peasants, dalits, adivasis and women.

II Human Rights

- Human Rights: Various Meanings
- UN Declarations and Covenants
- Human Rights and Citizenship Rights
- Human Rights and the Indian Constitution
- Human Rights, Laws and Institutions in India; the role of the National Human Rights Commission.
- Human Rights of Marginalized Groups: Dalits, Adivasis, Women, Minorities and Unorganized Workers.
- Consumer Rights: The Consumer Protection Act and grievance redressal mechanisms.
- Human Rights Movement in India.

III Gender

- Analysing Structures of Patriarchy
- Gender, Culture and History
- Economic Development and Women

- The issue of Women's Political Participation and Representation in India
- Laws, Institutions and Women's Rights in India
- Women's Movements in India

IV Environment

- Environmental and Sustainable Development
- UN Environment Programme: Rio, Johannesburg and after.
- Issues of Industrial Pollution, Global Warming and threats to Bio – diversity

- Environment Policy in India
- Environmental Movement in India

Essential Readings

Agarwal, Anil and Sunita Narain (1991), *Global Warming and Unequal World: A Case of Environmental Colonialism*, Centre for Science and Environment, Delhi.

Baxi, Upendra (2002), *The Future of Human Rights*, Oxford University Press, Delhi.

Beteille, Andre (2003), *Antinomies of Society: Essays on Ideology and Institutions*, Oxford University Press, Delhi.

Geetha, V. (2002) *Gender*, Stree Publications, Kolkata.

3. Democratic Awareness Through Legal Literacy

Course Objective: The Proposed course aims to acquaint student with the structure and manner of functioning of the legal system in India.

Expected Learning Outcome: The student should be aware of the institutions that comprise the legal system - the courts, police, jails and the system of criminal justice administration. Have a brief knowledge of the Constitution and laws of India, an understanding of the formal and alternate dispute redressal (ADR) mechanisms that exist in India, public interest litigation. Have some working knowledge of how to affirm one's rights and be aware of one's duties within the legal framework; and the opportunities and challenges posed by the legal system for different sections of persons.

This course consists of 100 marks - comprising 25 marks for evaluation of the practical work and a written paper of 75 marks.

Course Content:

Unit I

- Outline of the Legal system in India
- System of courts/tribunals and their jurisdiction in India - criminal and civil courts, writ jurisdiction, specialized courts such as juvenile courts, Mahila courts and tribunals.
- Role of the police and executive in criminal law administration.
- Alternate disputes mechanisms such as lok adalats, non - formal mechanisms.

Unit II

- Brief understanding of the laws applicable in India
- Constitution - fundamental rights, fundamental duties, other constitutional rights and their manner of enforcement, with emphasis on public interest litigation and the expansion of certain rights under Article 21 of the Constitution.
- Laws relating to criminal jurisdiction - provision relating to filing an FIR, arrest, bail search and seizure and some understanding of the questions of evidence and procedure in Cr. P.C. and related laws, important offences under the Indian PenalCode, offences against women, juvenile justice, prevention of atrocities on Scheduled Castes and Scheduled Tribes.
- Concepts like Burden of Proof, Presumption of Innocence, Principles of Natural Justice, Fair comment under Contempt laws.
- Personal laws in India : Pluralism and Democracy
- Laws relating to contract, property; tenancy laws, labour laws, and environmental laws.
- Laws relating to dowry, sexual harassment and violence against women
- Laws relating to consumer rights
- Labour laws in the context of globalisation

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- Laws relating to cyber crimes
 - Anti-terrorist laws: implications for security and human rights
 - Practical application: Visit to either a (i) court or (ii) a legal aid centre set up by the
 - Legal Services Authority in Delhi or an NGO or (iii) a Lok Adalat, and to interview a litigant or person being counselled. Preparation of a case history.

Unit III

Access to courts and enforcement of rights

- Critical Understanding of the Functioning of the Legal System
- Legal Services Authorities Act and right to legal aid, ADR systems
- What to do if you are arrested ; if you are a consumer with a grievance; if you are a victim of sexual harassment; domestic violence, child abuse, caste, ethnic and religious discrimination; filing a public interest litigation. How can you challenge administrative orders that violate rights, judicial and administrative remedies
- Human Rights - emerging trends; Role of legal aid agencies, Human Rights Commissions, NGOs and civil liberties groups.

- Practical application - Using a hypothetical case of (for example) child abuse or sexual harassment or any other violation of a right, preparation of an FIR or writing a complaint addressed to the appropriate authority.

Essential Reading

Creating Legal Awareness, edited by Kamala Sankaran and Ujjwal Singh (Delhi: OUP, 2007)

Reading list for course on Legal Literacy

- Multiple Action Research Group, *Our Laws Vols 1-10*, Delhi. Available in Hindi also.
- Indian Social Institute, New Delhi, *Legal Literacy Series Booklets*. Available in Hindi also.
- S.K. Agarwala, *Public Interest Litigation in India*, K.M. Munshi Memorial Lecture, Second Series, Indian Law Institute, Delhi, 1985.
- S.P. Sathe, *Towards Gender Justice*, Research Centre for Womens' Studies, SNDT Women's University, Bombay, 1993.
- Asha Bajpai, *Child Rights in India : Law, Policy, and Practice*, Oxford University Press, New Delhi, 2003
- Agnes, Flavia *Law and Gender Equality*, OUP, 1997.
- Sagade, Jaga, *Law of Maintenance: An Empirical Study*, ILS Law College, Pune 1996.
- B.L. Wadhwa, *Public Interest Litigation - A Handbook*, Universal, Delhi, 2003.
- Nomita Aggarwal, *Women and Law in India*, New Century, Delhi, 2002.

4. Conflict and Peace Building

Course Objectives: This course is designed to help build an understanding of a variety of conflict situations among students in a way that they can relate to them through their lived experiences. It's an interdisciplinary course that draws its insights from various branches of social sciences and seeks to provide a lively learning environment for teaching and training students how to bring about political and social transformations at the local, national and international levels. The course encourages the use of new information technologies and innovative ways of understanding these issues by teaching students skills of managing and resolving conflicts and building peace through techniques such as role-play, simulations, street theatre, cinema and music on the one hand and by undertaking field visits, interacting with different segments of the civil society including those affected by conflicts as well as diplomats, journalists and experts, on the other.

Unit I. Concepts (6 Lectures)

- a. Understanding Conflict (Week 1)
- b. Conflict Management, Conflict Resolution and Conflict Transformation (Week 2)
- c. Peace Building (Week 3)

Unit II: Dimensions of Conflict (6 Lectures)

- a. Ideology (Week 4)
- b. Economic/Resource Sharing Conflicts (Week 5)
- c. Socio-Cultural Conflicts (Ethnic, Religious, Gender-based) (Week 6)

Unit III: Sites of Conflict (6 Lectures)

- a. Local (Week 7)
- b. Sub-National (Week 7)
- c. International (Week 8)

Unit IV: Conflict Responses: Skills And Techniques (6 Lectures)

- a. Negotiations: Trust Building (Week 9)
- b. Mediation: Skill Building; Active Listening (Week 10)
- c. Track I, Track II & Multi Track Diplomacy (Week 11)
- d. Gandhian Methods (Week 12)

Unit I. Concepts

a. Understanding Conflict

Essential Readings:

- O. Ramsbotham, T. Woodhouse and H. Miall, (2011) 'Understanding Contemporary Conflict', in *Contemporary Conflict Resolution*, (Third Edition), Cambridge: Polity Press, pp. 94-122. W. Zartman, (1995) 'Dynamics and Constraints In Negotiations In Internal Conflicts', in William Zartman (ed.), *Elusive Peace: Negotiating an End to Civil Wars*, Washington: The Brookings Institute, pp. 3-29.
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Additional Readings:

P. Wallensteen, (2012) 'Armed Conflicts', in *Understanding Conflict Resolution*, (Third Edition), London: Sage, pp. 13-28.

b. Conflict Management, Conflict Resolution and Conflict Transformation

Essential Readings:

C. Mitchell, (2002) 'Beyond Resolution: What Does Conflict Transformation Actually Transform?', in *Peace and Conflict Studies*, 9:1, May, pp.1-23.

S. Ryan, (1990) 'Conflict Management and Conflict Resolution', in *Terrorism and Political Violence*, 2:1, pp. 54-71.

Additional Reading:

J. Lederach, (2003) *The Little Book Of a Conflict Transformation*, London: Good Books.

I. Doucet, (1996) *Thinking About Conflict*, Resource Pack For Conflict Transformation: International Alert.

c. Peace Building

Essential Readings: